

TOWN OF WOODFORD, VT
BOARD OF SELECTMEN'S MEETING
WOODFORD TOWN HALL
August 18, 2021- Unapproved

MEMBERS PRESENT: Ryan Thurber, Steve Wright, Wayne Tiff
ALSO PRESENT: Susan Wright (clerk), Gail Rutkowski (treasurer)

1. Ryan called the meeting to order at 7:05pm.

2. Public Comments

There were no public comments

3. Approval of Minutes

Motion made by Ryan to approve July's minutes as posted, 2nd by Steve. There being no further discussion; all were in favor, Motion Carries.

4. Treasurer's Report

Ryan asked Gail if there were any discrepancies for the month. Gail responded that there were not.

A. Outstanding Bills

Gail submitted the outstanding bills for July.

Motion made by Ryan to approve the outstanding bills as presented for \$4780.15 (attached), 2nd by Steve. Discussion followed concerning the Suburban Propane charge for 494 gallons for the summer months. It was noted that the town building uses an unusually large amount of propane year round. Ryan agreed to contact Suburban to see if there is a logical explanation or if the Town needs to take other action. There being no further discussion; all were in favor, Motion Carries.

B. Warrants

Motion made by Ryan to approve Accounts Payable (general) AP-7 warrant for \$2918.17 as presented (attached), 2nd by Steve. There being no further discussion; all were in favor, Motion Carries.

Motion made by Ryan to approve Payroll PR-7 for \$3550.21 as presented (attached), 2nd by Steve. Steve abstained where appropriate. There being no further discussion; all were in favor, Motion Carries.

5. Other Business

A. Gail presented a letter from Nancy Coleman (attached) regarding information for the Town's website and obtaining an https address. The board discussed Nancy's information and agreed that it is necessary to move forward with obtaining an https address in order to secure the Town's website. They also agreed that Nancy should choose the company she is most comfortable working with.

B. Susan presented, from the Department of Health, the changes from Act 15 regarding the Town Health Officer's authority in inspections and to issue health and emergency health orders. A training webinar will also be available in September and October. The board briefly reviewed and discussed these changes.

C. Susan stated that the Town received notification on 8/17/2021 that the American Rescue Plan Act Funds should be arriving in the Town's account within the next several days.

D. Ryan informed the board that Martina Barnes from Green Mountain National Forest, stated that the Town needs to provide documentation of ownership for Dunville Hollow Rd to GMNF. GMNF will not give

permission to use the parking lot on this road to stockpile rocks. If VTran places this road on the certificate of miles than GMNF will recognize it. All documentation was previously sent to Jonathan Croft from VTrans Mapping Section.

6. Executive Session if Necessary

No executive session needed.

7. Adjournment

Motion made by Ryan to adjourn, 2nd by Steve. There being no further discussion; all were in favor, Motion Carries. Meeting adjourned at 7:55pm.

NEXT MEETING SEPTEMBER 15, 2021 at 7 pm. at the Woodford Town Hall.

Susan Wright - Clerk

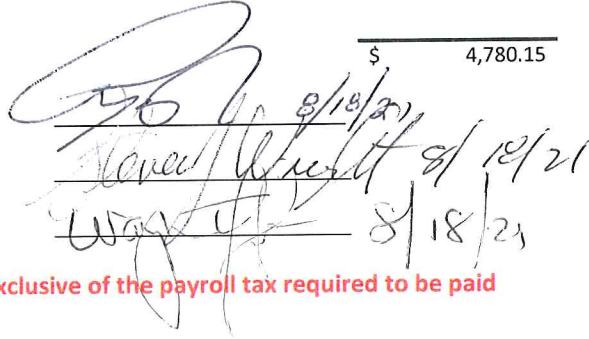
TOWN OF WOODFORD OUTSTANDING BILLS

8/18/2021

VENDOR	PURPOSE	AMOUNT	ACCOUNT	CHECK #
bcn	phone	\$ 121.98	general	
Bennington Cty. Sherriffs Dept	July patrols	\$ 630.00	general	
Eastern Sales	tax bill forms	\$ 61.00	general	
Green Mountain Power	electric	\$ 151.81	general	
NEMRC	Annual CAMA Disaster Areement	\$ 633.39	general	
Gail Rutkowsk	July Banking mileage/8@.56	\$ 4.48	general	
Gail Rutkowski	reimburse/dinner tax bill nite	\$ 32.66	general	
Spectrum Design	town website work	\$ 65.00	general	
Staples	office supplies	\$ 158.33	general	
SecurShred	shredding services	\$ 22.00	general	
Thomas Sweet	garbage removal march-june	\$ 20.00	general	
NEMRC	lister work June 4,29,30	\$ 1,045.00	general	
NEMRC	Annual Disaster Recovery	\$ 756.30	general	
Suburban Propane	fuel 494.3 gallons	\$ 1,023.20	general	
US Postal Service	stamps	\$ 55.00	general	

\$ 4,780.15

SELECTMEN:


 [Signature] 8/18/21
 [Signature] 8/18/21
 [Signature] 8/18/21

These bills listed are exclusive of the payroll tax required to be paid

07/28/21
11:02 am

Town of Woodford Accounts Payable
Check Warrant Report # AP-7 Current Prior Next FY Invoices
For checks For Check Acct 01(GENERAL) 07/01/21 To 07/28/21

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
158	STAPLES	9481 office supplies	85.13	0.00	85.13	5145	07/02/21
55D	JOHN DOVITSKI	700234 cemetery mowing/june	300.00	0.00	300.00	5146	07/02/21
177	BCN TELECOMMUNICATIONS	23140086 phone	121.87	0.00	121.87	5150	07/14/21
250	VERMONT STATE TREASURER	JUL 14 2021 marriage license	50.00	0.00	50.00	5152	07/14/21
55D	JOHN DOVITSKI	700236 cemetery mowing	300.00	0.00	300.00	5154	07/21/21
131	BARRY BISHOP	7/9/21 town steps repair/sign	75.00	0.00	75.00	5155	07/22/21
133	BENNINGTON COUNTY SHERIFF'S DE	323787 may patrols	855.00	0.00	855.00	5156	07/22/21
133	BENNINGTON COUNTY SHERIFF'S DE	323819 june patrols	900.00	0.00	900.00	5156	07/22/21

					Check Total	1755.00	
GKR	GAIL K. RUTKOWSKI	JUNE 21 june banking mileage	8.96	0.00	8.96	5157	07/22/21
05	GMP GREEN MOUNTAIN POWER	7/8/21 electric	131.25	0.00	131.25	5158	07/22/21
34	JANET SADDLER	6/18/2021 postage/certified letter	16.07	0.00	16.07	5159	07/22/21
SAFE	SAFEGUARD BUSINESS SYSTEMS	034596894 check register	33.83	0.00	33.83	5160	07/22/21
158	STAPLES CREDIT PLAN	1101 office supplies	41.06	0.00	41.06	5161	07/22/21

Report Total			2,918.17	0.00	2,918.17		
			=====	=====	=====		

Board of Selectmen

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****2,918.17
Let this be your order for the payments of these amounts.

[Handwritten Signature] 8/18/21
[Handwritten Signature] 8/19/21
[Handwritten Signature] 8/18/21

07/28/21
10:50 am

Town of Woodford Payroll
Check Warrant Report #PR-7
Period end date 07/01/21 to 07/28/21

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No							
KINNEY, JAMES R.	213.50	0.00	0.00	0.00	13.24	3.10	0.00	0.00	0.00	0.00	197.16	0.00	5151							
KINNEY, JAMES R.	174.25	0.00	0.00	0.00	10.80	2.53	0.00	0.00	0.00	0.00	160.92	0.00	5141							
Total of 2 items for 77K											358.08	0.00								
COLEMAN, NANCY J.	267.75	0.00	0.00	0.00	16.60	3.88	0.00	0.00	0.00	0.00	247.27	0.00	5140							
DOVITSKI, LINDA S.	138.00	0.00	0.00	10.00	8.56	2.00	5.00	0.00	0.00	0.00	112.44	0.00	5149							
RUTKOWSKI, GAIL K.	1000.00	0.00	0.00	85.00	62.00	14.50	6.91	0.00	0.00	0.00	831.59	0.00	5142							
SADDLER, JANET F.	397.50	0.00	0.00	0.00	24.65	5.76	4.35	0.00	0.00	0.00	362.74	0.00	5143							
ULITSCH, KELLY R.	80.00	0.00	0.00	0.00	4.96	1.16	0.00	0.00	0.00	0.00	73.88	0.00	5153							
ULITSCH, VIRGINIA	211.50	0.00	0.00	0.00	13.11	3.07	0.00	0.00	0.00	0.00	195.32	0.00	5148							
WRIGHT, SUSAN C.	1067.71	0.00	0.00	73.85	66.20	15.48	26.91	0.00	0.00	0.00	885.27	0.00	5144							
-----											3550.21	0.00								
-----											168.85	220.12	51.48	43.17	0.00	0.00	0.00	3066.59	0.00	
=====																				

To the Treasurer of Town of Woodford
 we hereby certify that there is due to the several persons whose
 names are listed hereon the sum against each name and that
 there are good and sufficient vouchers supporting the payments
 aggregating \$ ***3,066.59
 Let this be your order for the payments of these amounts.

Board of Selectmen

[Handwritten Signature] 8/18/21
[Handwritten Signature] 8/18/21
[Handwritten Signature] 8/18/21

Aug 18, 2021

I contacted GoDaddy today to see if they could set us up with an https address. They could, but the price is more than what Helen from Spectrum quoted us. I think Helen forgot a 0 in her estimate. GoDaddy said that it would cost us \$600 for 3 years or \$750 for 5 years.

The https gives us a secure website that is encrypted. Right now there is always a "not secure" indicator when you open our website. This would not affect any of our other computer programs. It would only be included with our website.

Should I go ahead and set this up?

Thanks.

Nancy Coleman