

TOWN OF WOODFORD
BOARD OF CIVIL AUTHORITY MEETING
WOODFORD TOWN HALL
November 14, 2017 5:00 P.M.

Members present: Steve Wright, Michael Charette, Ryan Thurber, Tiffany Tobin, Virginia Utilitch, and Susan Wright

1. Call meeting to order
The meeting was called to order at 5:00pm by Mike Charette, Chair.
2. Public Comments
There were no public comments.
3. Agenda Adjustments
There were no agenda adjustments.
4. Oath of Office
The oath of office was given to Tiffany Tobin. The rest of the board had taken the oath at the August 15th meeting.
5. Election of Chairperson
The election of the chairperson was held at the previous BCA meeting on August 15, 2017. Mike Charette was elected as chair.
6. Update Voter Checklist
The board reviewed and discussed the current voter checklist. Decisions were made as to which voters were to be challenged or purged.
Motion by Mike to authorize the town clerk to purge or challenge those voters agreed upon by the board, 2nd by Tiffany. No discussion, all in favor; **Motion Carried.**
7. Other business
 - A. **Motion** by Ryan to approve the minutes from August 15th, 2017 as presented. 2nd by Steve. No discussion, all in favor; **Motion Carried.**
 - B. Susan explained that an approved written policy regarding guidelines for candidates and campaign people would be beneficial for all on election day. She submitted a draft policy for the board to review. She stated that she had called other clerks to see what their policy stated. The board reviewed and discussed the policy .
Motion by Tiffany to accept the policy as written, 2nd by Ginny (attached). No discussion, all in favor; **Motion Carried.**
 - C. Susan informed the board that she had received a written request for a recount for the Act 46 Unification vote held on Nov. 7, 2017. The requirements for a recount was for the request to be submitted in writing within 10 days of the vote and the recount to occur no less than 2 days and no more than 5. Woodford's recount will occur on Thursday Nov 16, 2017 at 10:00 a.m. at the Woodford Town Hall.
8. Adjourn
Motion by Mike to adjourn, 2nd by Tiffany. No discussion, all in favor; **Motion Carried.**

Meeting adjourned at 5:30 p.m.

Susan Wright

Clerk

CANDIDATE/CAMPAIGN GUIDELINES

TOWN OF WOODFORD

1. No campaigning, electioneering or discussion of the election is to take place inside the polling place. This is allowed on the parking lot side of the building.
2. No campaign materials including signs, buttons, leaflets, or any other election materials are permitted inside the polling place.
3. Individual voters may bring in brochures and written campaign materials for their own use, but these may not be shown to others or left in the voting booth or polling place.
4. No one may impede or block the path to and from the polling place.
5. Candidates and/or campaign workers are to stay in the parking lot area of the polling place and allow for ingress and egress of voters.
6. Care should be taken to allow easy access by the voters to parking places. Be careful of traffic entering and exiting the parking area. Candidates and/or campaign workers may be asked to remove their cars from the parking lot if the parking area becomes too congested.
7. Campaign signs are not permitted in the ground in or around the polling area. Candidates and/or campaign workers are permitted to hold signs or place them on their cars in the parking lot area of the polling place.
8. Poll watchers are permitted inside the polling place and must remain in the designated observation area. They must not interrupt the election officials or the election process. No speaking to the voters.
9. If any question arises, please contact the presiding election official.
10. Poll watching rules apply during the vote counting process.

References:

Title 17 VSA Section 2505 Guardrail

Section 2508 Campaigning during polling hours, voter access

Section 2572 Viewing of the checklist

Section 2581 Closing Polls

Approved by BCA Board 11/14/2017