

**TOWN OF WOODFORD, VT**  
**BOARD OF SELECTMEN'S MEETING**

**October 16, 2013- Draft**

**MEMBERS PRESENT:** Ryan Thurber, Mike Charette, Steve Wright

**ALSO PRESENT:** Avis Hurley, Carol Swanson, Jim Horrigan (treasurer), Susan Wright, (clerk), Bill Botzow, John Dovitsky

*The meeting was called to order by Ryan Thurber at 7:00 pm.*

**1. GENERAL PUBLIC**

*A. Carol Swanson submitted a letter from WLE Association, Inc to the board concerning the purchase of lot #402 at WLE. Woodford Lake Estates would like to withdraw their offer to purchase this lot with the understanding that another offer was being made from a WLE property owner.*

*Ryan submitted a letter from John O'Meara requesting to submit a bid of \$1500 to the town for the purchase of lot #402 currently owned by the Town of Woodford.*

*Motion by Ryan, second by Steve to accept the WLE Association's withdrawal and to accept O'Meara's offer for the purchase of lot #402 at WLE. All in favor, Motion Carried.*

*B. Ed stated that he would be attending e annual seminar for Zoning and Planning held by Vt. League of Cities and Towns. He would like to be reimbursed for the \$60.00 fee.*

*Motion by Steve, second by Mike to approve the \$60 reimbursement fee by Ed Shea for attending the fall Planning and Zoning Forum. All in favor, Motion Carried.*

**2. APPROVAL OF SEPT MINUTES**

September minutes were reviewed. Motion made by Ryan, second by Mike, to approve the September minutes. All in favor, Motion Carried.

### 3. TREASURER'S REPORT

A. Ryan stated that Woodford has no town auditors. He also stated that the Town is 1 year over the deadline given for an audit to be completed. Jim stated that Ron has provided the auditors with everything they have requested. Jim continued stating that he is very disappointed in Steve Love's and Association's performance. It was decided that the appropriate thing to do is to invite Steve Love to the next select board meeting to discuss what the problems and delays are.

B. Ryan asked Jim if he was comfortable with how expenses are falling in line with the current Town budget. It will soon be time to set the budget for next year and if changes had to be made it could be made at this time if anything looked out of line. Jim said that everything seems to be falling in line as projected. Ryan thanked Jim for the report.

Warrants were presented to the board. Motion by Ryan, second by Mike to approve the warrants as presented: Report #D-9 for \$389.49, Report #Pr-9 \$906.99, Report #Tax-9 for \$56,693.96, Report #GF-9-1 for \$140,184.90 (line of credit for Peoples Bank paid in full w/out penalties). All in favor, Motion Carried.

C. Unpaid bills for a total of \$2619.94 were presented. Motion by Steve, second by Mike to approve unpaid bills as presented. All in favor, Motion Carried.

### 4. WOODFORD INTERIM BYLAW (see attachment)

Ed explained that he had planned on presenting an interim bylaw pertaining to the Flood Hazard Area. However, it was learned that Woodford Hollow is in the Fluvial Erosion Area and not in the Special Flood Hazard Area and therefore it would not pertain to this area. The interim bylaw being presented by the Planning Commission pertains to enforcement of penalties for violation of the Bylaws. The Planning Commission and the Zoning Administrator feel there is a real necessity for enforcing monetary penalties to those people not co-operating in being in compliance with the bylaws. The ZA stated at the Planning Commission meeting that if this bylaw was approved he was willing to pursue these violations but right

*now his hands are tied. Ryan stated that he was comfortable in moving forward with this but at present the board did not have a secretary to insure meetings were warned correctly. Susan agreed to handle the warning for the public hearing for the next select board meeting.*

## **5. Vacant Town positions**

*Ryan stated that he had requested that all town vacant positions be posted in the banner but as of yet this has not happened. It was asked what positions are vacant. Ryan answered that he had give that list to Ron to be advertised and did not have the complete list himself. Any unfilled positions fall on the shoulders of the select board members however the board can appoint these positions. One of the vacant positions is the E911 co-coordinator. Since Ron Higgins is familiar with this process the board would like to appoint Ron as E911 coordinator. Motion by Ryan, second by Mike to appoint Ron Higgins as E911 coordinator. All in favor, Motion Carried.*

## **6. OTHER BUSINESS**

*A. Jim asked Ryan not to dumped anymore Fema business on his lap. Bill Botzow has been very helpful but Jim is feeling very overwhelmed. He also stated that fall maintenance need to be done on the building. He feels as though the building is falling is disrepair. There are broken branches, dead tree, and gutters that need to be cleaned. He also needs a router to get information from Ron's computer to his at the price of \$300. Without it the two computers can't communicate and makes his job more difficult.*

*Ryan responded to Jim's concerns for the building by explaining that there are funds available for maintenance. The building's needs are taken care of through these funds and should be used when necessary. John Dovitsy offered to take care of these things since he already has a contract with the Town for lawn care and can easily add these items onto his jobs. Ryan also explained to Jim that if you need to purchase something related to your job then you should do it. As far as Fema business, The Duns and Sam # were given to him because it involves finances, however he does understand his frustrations. Bill volunteered to help Jim get through this process.*

*B. Ryan stated that he wanted it to be clear in the minutes that the purchase of the 2 lots the Town currently owned was approved by the board. Avis asked if*

*these were the only lots in the town's ownership. Ryan stated yes and once these were sold the Town no longer owns land at WLE. Motion made by Ryan, second by Mike to accept the proposals to purchase the 2 lots currently owned by the Town of Woodford at WLE by Joe and Lorey Pitruzzello and John and Denise O'Meara. All in favor, Motion Carried.*

*C. Ryan stated that the Town is moving forward on the buyout program. There is a 58 page handbook with more paperwork to be reviewed and completed to continue with this process. Once this is completed it is hoped a closing date can be set by the Town,*

*No other business.*

*Motion made by Ryan to adjourn, second by Mike. All in favor, Motion Carried.*

*Meeting adjourned at 8:20pm.*

*Next meeting Wed November 20, 2013 at 7:00pm.*

*Submitted by:*

*Susan Wright*