

Town of Woodford Selectboard Meeting

May 16, 2018

Present: Mike Charette, Steve Wright, Ryan Thurber, Gail Rutkowski, Betty Charette

Absent: None

Public: Susan Wright, Avis Bruce-Hurley, Glenn Thurber, David Gilderdale, Mike Smith (David and Mike are representatives for the "Bennington Trail Cruisers")

Ryan opened the meeting at 7 pm.

Agenda Adjustments: None.

Public Comments: Glenn Thurber asked the Board for clothing, business cards, measuring devices, etc. for the Listers. Ryan suggested that Glenn find out what was available to the Listers within their budget. Glen then discussed the re-appraisal that is mandated this year.....his concerns were who would be the responsible party for possible grievance litigation. Would it be the Listers or the outside appraiser? The Board suggested that the contract should be reviewed. Mike recalled that the appraiser and the Listers would be working together.

Avis Bruce-Hurley discussed the movie company that came to Woodford to make a film about ghosts and the "Bennington Triangle". Woodford has a lot of history and Avis felt that the filming of ghosts would not be a good representation of Woodford. Another concern was the location of the parking while the filming was taking place. It being mud season, her concern was of the rutting up of the land.

Ryan noted that he was aware of the filming and that he had spoken to Jim Henderson about parking and that he had as a courtesy, had informed Avis of the situation.

The National Forest Service also had requested that a Sheriff be present during the filming to keep within their restrictions.

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Avis suggested to the Board that they hold firm to the "no parking" restrictions at the turn around.

After the discussion, Ryan acknowledged that when he had spoken to Jim Henderson about the parking that there was snow on the ground and that he had given a courtesy call to Avis as well. He then apologized to Avis for any inconvenience she may have had since the beginning of the filming.

Avis's concern was with the "fogging" that the film crew created in the stream on her land.

Steve suggested that Avis could have stopped the parking on her land had she spoken to the Sheriff.

Representatives Mike Smith and David Gilderdale of the "Bennington Trail Cruisers" presented the Board with information entitled, "Operations and Maintenance VASA Agreement 18-CS-11092000-??? Operations and Maintenance Plan". (attachment included and a map is in the office)

Ryan noted that the grant was discussed previously and that it was for work to be completed behind Capella's camp on the Stage Trail.

Mike Smith stated that he had hopes for the project to begin sometime in September 2018 and is to be completed by the end of September 2018. He intends the Trail to become a "multi-use" Trail that will be 96 inches wide.

Mike Smith stated that the Forest Service wants the Trail blocked and for it to have a route around the Trail. He also stated that Emily Lauderdale (Manchester Dist.) was the new contact person that he was working with.

Ryan noted that the "Forest Service" has absolutely no say in whether motorized vehicles are allowed on Woodford's Stage Trail or not. He also noted that the "Stage Trail" is a "multi-use" Trail, always was and always will be as long as the voters of the town wish it to be.

David asked the Board if Woodford had adopted any road standards and was informed that they did not.....Ryan explained that Woodford was considered to be

a hydrological area and that had Woodford adopted road standards the requirements would be too much of a burden to the Town.

David informed the Board that a new law was to take effect in 2019, where an individual from Springfield, VT was available to Woodford for overseeing roads.

It was noted that "Josh" from the River Management had been involved in the discussion of the scope of the work.

The grant money was awarded to the "club" and will be distributed through the town of Woodford. The Town has the "full" power. The Federal Government and the State Government are not involved in the grant money.

Ryan suggested that a full month be given to review the information and to also be able to touch bases and possibly invite Emily to a Selectboard meeting.

The Board gave the "Bennington Trail Cruisers" their blessings to please move the project forward.

Approval of April's Minutes: Ryan noted that he had gone into the office to sign the warrants from the last meeting.

Mike made the motion to approve the last month's minutes, Steve 2nd; All in favor: Yes.

Treasurer's Report: Gail presented the unpaid bills to the Board in the amount of \$11995.06.

Ryan informed the Board that the septic bill for \$245.00 was a "gift" from Uncle Bob's septic as far as he was concerned. He spoke of the length of time and the work provided for the cost of the job.

Susan stated that the septic had a sagging pipe inside the building, but that Uncle Bob's was not able to do the job. She also mentioned that the second toilet had an issue with gurgling.

Uncle Bob's also suggested getting a high-volume toilet.

The topic of ceiling tiles was discussed and Steve suggested that he would contact Barry Bishop to do the job.

Mike suggested that the vents should be checked as well.

Ryan made the motion that Steve will take care of the issues, Mike 2nd; All in favor: Yes.

Gail presented the payroll in the amount of \$3244.09 and Ryan informed Steve that he had to abstain, due to his wife's payroll.

Ryan made the motion to pay the unpaid bills, Mike 2nd; All in favor: Yes.

Accounts Payable in the amount of \$3665.75 was approved by the Board

The Highway bill was presented and the Board approved it.

Ryan made the motion to approve, Mike 2nd; All in favor: yes.

Other Business: Susan informed the Board that there had been a dog bite on Richard Koproski's property. The dogs were licensed and their shots were current. (Surdam was the individual who was bitten on the Koproski property.)

Wayne Tift sent a "certified letter" to Mr. Koproski and the issue has been resolved.

It was noted that the Woodford Lake Estates has their own Bylaws, which do include a leash law and that closely represents the state's statute.

Parcel Mapping is just about completed and was sent to Betty Charette to review. Things look pretty good and it will soon be connected through the Grand List, connecting parcels with the owner's names.

A letter was given by the state concerning National Forest "search and rescue" funds that are available for emergency re-imburements up until 2012. It was noted that there had been two (2) search and rescues within the time frame. The funds are to be re-imburements for personnel, equipment, vehicles, etc.

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Ryan presented the Board with a hydrological map of Woodford and noted that if Woodford were to agree with the state's road standards that it would have to comply with their standards and a permit that costs \$500.00.

Susan received a letter for support looking for "bell ringers" for the July 20, 2018 "Freedom's Festival". The letter stated that they were looking for towns who wished to participate by having a person who was willing to "Ring For Freedom".

Mike informed the Board that the LEOP is overdue and will be submitted in June for its adoption by the Town of Woodford.

Ryan excused himself from the Board so that he could speak of an issue as a citizen. He showed the Board a video of his neighborhood, from his home to Camp Snook.....Dufresne property. He stated that there was no trash or junk before December and the video showed large sections of trash and junk vehicles.

Ryan stated that he had contacted Connie Dufresne who is the owner of the "camp"which is not to be occupied for more than six (6) months at a time, as a camp; according to ANR. (This creates a "change of use" after 60 days.....state law is 180 days.)

The occupation of the "camp" will be exceeding the 180 days.

There is a "change of use", no potable water, no waste water permits in place and the camp is within 25 feet of a swamp, which is all under ANR's jurisdiction. The Town's Ordinance and Bylaws are also in violation.

Ryan had informed Connie of four (4) previous violations and nothing has been done to date.

Steve suggested that letter should be drafted by James Kinney indicating a violation of Woodford's "junk/debris" ordinances and the Town's Bylaws be sent to the owner. He further stated that ANR should be informed of the violations as well. He also felt that it was not necessary to involve the Town's attorney until the owner refuses to comply. Steve agreed to follow up on the matter.

There being no further business, Ryan made the motion to adjourn the meeting, 2nd Mike; All in favor: Yes.

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The meeting adjourned at 8:35 pm.

The next regular scheduled meeting will be held on June 20, 2018 at 7 pm.

Acting Secretary,


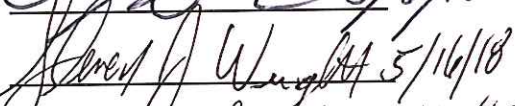
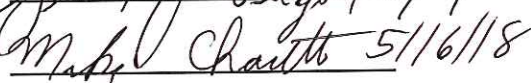
Betty Charette

TOWN OF WOODFORD OUTSTANDING BILLS

5/16/2018

VENDOR	PURPOSE	AMOUNT	ACCOUNT	CHECK #
BCN	phone	\$ 112.59	general	
BCRC	SWIP 3rd Quarter payment	\$ 247.83	general	
Bennington Cty Sheriffs Dept	April Patrols	\$ 769.32	general	
Green Mountain Power	electric	\$ 165.69	general	
NEMRC	consult 3/30 payroll & tax reports	\$ 750.00	general	
Uncle Bob's Septic	bathroom back-up	\$ 245.00	general general	
Gail Rutkowski	April Banking mileage	\$ 17.44	general	
Staples	office supplies	\$ 107.44	general	
Suburban Propane	fuel/240 gallons	\$ 457.20	general	
Joseph Rutkowski	reimbursement/disposable gloves	\$ 8.91	general	
Vt. State Treasurer	dog licenses	\$ 115.00	general	
State of Vermont	2nd payment state education	\$ 8,508.64	tax	
Dwyers Four Seasons	pot hole repair/Old Harbour Rd	\$ 490.00	Highway	
		\$ 11,995.06		

SELECTMEN:


5/16/18

5/16/18

5/16/18

OPERATIONS AND MAINTENANCE**VASA Agreement 18-CS-11092000-???****Operations and Maintenance Plan****I. Scope of Work**

Provides a detailed description of the mutually agreed upon work between the Green Mountain National Forest and VASA.

1. FT 391 from the "Kelly Bridge" west to the new fen bypass.
 - A. Construct water diversion structures across the section of FT 391 to be decommissioned. This needs review by the ACOE or soils scientist. This will divert water leaking from the Fen back into the Fen stopping further erosion of the old trail and slow the flow of water through the bridge construction project included in the Fen bypass Grant. It will also aid in the natural restoration of the old trail. It is estimated that three structures will be needed. (Grant Prep work).
 - B. Repair numerous drainage issues on FT 391 from the bridge to the fen bypass. Most of these require drainage correction, silt removal, and fill.
 - C. Trim Brush and remove fallen trees as needed along FT 391.
 - D. Install water control structures as needed along FT 391. This will be completed as time, weather and resources permit.

2. Stage Coach Rd. Between FR 273 and the Fen.
 - A. Trim brush and remove fallen trees as necessary.
 - B. Repair the unnamed seasonal stream crossing / wet spot and harden the surface.
 - C. Re profile and harden the trail surface on the east bank of Stamford Stream using guidance from VT ANR.
 - D. Repair the ford using VT ANR guidelines. This is to be supervised by the local River Management Engineer.
 - E. Install water control structures as needed on the grade West of Stamford Stream.
 - F. Harden and drain the Trail surface at the AT / LT crossing, removing the long wet area West of the crossing. This will permit re-use of the original crossing. This will be done in cooperation with and at the request of the Green Mountain Club.

3. Stage Coach Rd West of the Fen to Burgess Rd.
 - A. Install water control structures on the hill leading up from the fen. Locations have been GPSed by the Forest Service and will be provided. Drain dips/ earthen water bars should be 6' wide and lead-off ditches should be 20-25' long in most locations. This work is prep work for the fen bypass project and is needed to control runoff in the bridge area below the fen
 - B. Repair numerous wet spots including drainage repair, silt removal, and fill. This will be completed as time, weather and resources permit.
 - C. Trim brush and remove fallen trees as necessary.

4. Stage Coach Rd East of FR 273.

- A. Return a seasonal stream to its original bed and harden the crossing at the east side of the Cappella Camp property. This is necessary to get runoff water out of the trail while it is being reconstructed. Permit approval is in process and BTC will obtain the required approval from the Town of Woodford.
- B. Remove large boulders from the trail project area placing them to the north and west sides of the road providing construction access and further delineating the trail location to keep traffic out of the lease holder's property. This work requires Town of Woodford approval which BTC will get.
- C. Install water control structures as needed east of the project area to the top of the hill.
- D. Repair wet spots including drainage correction, silt removal, and fill from east of the project area to the Heartwellville parking area.
- E. Trim brush and remove fallen trees as necessary.

II. Project Specifics:

General

Trails will be constructed and maintained according to the sustainability standards and guidelines provided by the Forest Service publication, Designing Sustainable Off-Highway Vehicle Trails An Alaska Trail Manager's Perspective <https://www.fs.fed.us/t-d/pubs/pdfpubs/pdf11232804/pdf11232804dpi100.pdf> and the National Off-Highway Vehicle Conservation Council publication, Great trails: Providing Quality OHV Trails and Experiences.

NNIS

Any wheeled/tracked equipment used in routine trail maintenance should be cleaned prior to accessing the sites proposed for work.

Soils and Wetlands

To prevent soil disturbance, including compaction, erosion, and sedimentation, Forest Plan Soil & Water Standards S-3, S-4, S-5, S-6 and Guideline 6 will be followed (Forest Plan, pp. 19-20). In addition Best Management Practices for operations in aquatic ecosystems and stream crossings will be followed (National Best Management Practices for Water Quality Management on National Forest Systems Lands, Volume 1 National Core BMP Technical Guide. pp.21-23 and pp.117-120 respectively, Attached).

Ecological and Botanical Resources

- To prevent the introduction of non-native invasive plants, access the site with clean equipment
- Do not cut trees over 5 inch diameter at breast height. If trees this size need to be removed for project work, flag the tree and contact Forest Service staff to properly record and mark trees for removal.

American Indian and Alaska Native Religious or Cultural Sites; and Archeological Sites, or Historic Properties or Areas

If cultural and/or paleontological resource (historic or prehistoric sites or objects) are discovered during project implementation, all work adjacent to the discovery shall be halted immediately.

The Forest Archaeologist will be notified and follow Forest Service Policies for inadvertent discovery.

III. Communications

Manchester District Recreation Program Manager Emily Lauderdale will be the point of contact regarding technical questions and issues related to this operating plan. District Recreation Technician Danna Strout may also meet with BTC periodically to discuss the on-the-ground work that is planned to provide support and for monitoring purposes. Additional District staff will also assist when needed. GMNF recreation and/or engineering staff will meet with VASA staff prior to the beginning of construction and after construction is completed.

As the trail work is to be done in the Town of Woodford and overlaps the AT/LT and VAST snowmobile trails, GMC and VAST/Woodford SnoBusters should be kept informed accordingly. BTC will be in communication with these organizations prior to starting work on these multi-use sections and trail intersections.

Any concerns related to construction will be communicated to GMNF staff or VASA staff as soon as possible.

04/27/18
12:36 pm

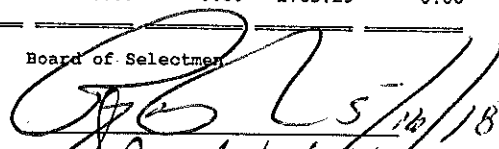

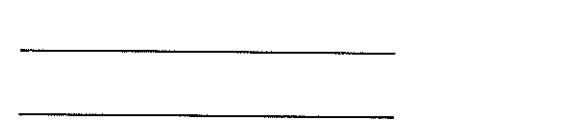
Town of Woodford Payroll
Check Warrant Report #PR-4
Period end date 04/01/18 to 04/27/18

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No

KINNEY, JAMES R.	174.25	0.00	0.00	0.00	10.80	2.53	0.00	0.00	0.00	0.00	160.92	0.00	4173
DOVITSKI, LINDA S.	252.00	0.00	0.00	10.00	15.62	3.65	0.00	0.00	0.00	0.00	222.73	0.00	4171
RUTKOWSKI, GAIL K.	1000.00	0.00	0.00	88.75	62.00	14.50	11.83	0.00	0.00	0.00	822.92	0.00	4174
GAHAN, PAMELA J.	283.50	0.00	0.00	0.00	17.58	4.11	0.00	0.00	0.00	0.00	261.81	0.00	4180
GAHAN, PAMELA J.	36.00	0.00	0.00	0.00	2.23	0.52	0.00	0.00	0.00	0.00	33.25	0.00	4181
Total of 2 items for PJG											295.06	0.00	
HARRINGTON, SANDRA D.	80.00	0.00	0.00	0.00	4.96	1.16	0.00	0.00	0.00	0.00	73.88	0.00	4172
THURBER, GLENN G.	204.00	0.00	0.00	0.00	12.65	2.96	0.00	0.00	0.00	0.00	188.39	0.00	4175
WRIGHT, SUSAN C.	1175.34	0.00	0.00	88.17	72.87	17.04	33.88	0.00	0.00	0.00	963.38	0.00	4176
WRIGHT, SUSAN C.	39.00	0.00	0.00	0.00	2.42	0.57	0.00	0.00	0.00	0.00	36.01	0.00	4193
Total of 2 items for WRIGHT											999.39	0.00	

	3244.09	0.00	0.00	186.92	201.13	47.04	45.71	0.00	0.00	0.00	2763.29	0.00	
=====													

To the Treasurer of Town of Woodford
we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
there are good and sufficient vouchers supporting the payments
aggregating \$ ***2,763.29
Let this be your order for the payments of these amounts.

Board of Selectmen




04/27/18
12:52 pm

Town of Woodford Accounts Payable
Check Warrant Report # AP-4 Current Prior Next FY Invoices
For checks For Check Acct 01(GENERAL) 04/01/18 To 04/30/18

Page 1
Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
GTH	GLENN THURBER	3/2718 reimbursement/hotel	75.90	0.00	75.90	4177	04/04/18
250	TREASURER STATE OF VERMONT	04/05/2018 marriage license	100.00	0.00	100.00	4178	04/05/18
177	BCN TELECOMMUNICATIONS	22469904 phone	113.18	0.00	113.18	4179	04/11/18
209	APEX SOFTWARE	300484 maintenance/renewal	215.00	0.00	215.00	4182	04/19/18
133	BENNINGTON COUNTY SHERIFF'S DE	03/31/2018 march patrols	983.02	0.00	983.02	4183	04/19/18
GKR	GAIL K. RUTKOWSKI	FEB/MAR/2018 feb/march mileage	17.44	0.00	17.44	4184	04/19/18
GTH	GLENN THURBER	MARCH/18 mileage/seminar	100.28	0.00	100.28	4185	04/19/18
05	GMP GREEN MOUNTAIN POWER	04/09/18 electric	181.12	0.00	181.12	4186	04/19/18
04	GREEN UP VERMONT	3/12/18 donation	50.00	0.00	50.00	4187	04/19/18
207	REPEAT BUSINESS SYSTEM INC	380692 copier annual contract	414.00	0.00	414.00	4188	04/19/18
158	STAPLES	12825 tablet for listers	319.97	0.00	319.97	4189	04/19/18
158	STAPLES	38695 office supplies	58.54	0.00	58.54	4189	04/19/18
158	STAPLES	42816 office supplies	8.35	0.00	8.35	4189	04/19/18
158	STAPLES	545871 office supplies	59.55	0.00	59.55	4189	04/19/18
					Check Total	446.41	
48	SUBURBAN PROPANE	03/18/18 fuel	926.75	0.00	926.75	4190	04/19/18
206	SUSAN WRIGHT	4/19/18 reimbursement/water	26.05	0.00	26.05	4191	04/19/18
VCI	VERMONT CORRECTIONAL INDUSTRIE	PR5476 land record index cards	11.60	0.00	11.60	4192	04/19/18
Report Total			3,660.75	0.00	3,660.75		

Board of Selectmen

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****3,660.75
Let this be your order for the payments of these amounts.

[Handwritten Signature] 5/16/18
[Handwritten Signature] 5/16/18
[Handwritten Signature] 5/16/18

04/27/2018
12:54 pm

Town of Woodford Accounts Payable
Check Warrant Report # HW-4 Current Prior Next FY Invoices
All Manual\Direct Pays For Check Acct 03(HIGHWAY) 04/01/2018 To 04/30/2018

Page 1 of 1
Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
H100	DWYER'S 4 SEASONS	3950	plowing/harbor/notch rd	7604.00	0.00	7604.00	972 04/19/18
Report Total			7,604.00	0.00	7,604.00		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****7,604.00
Let this be your order for the payments of these amounts.

Board of Selectmen

[Handwritten Signature] 5/16/2018
[Handwritten Signature] 5/16/18
[Handwritten Signature] 5/16/18

