

TOWN OF WOODFORD, VT  
BOARD OF SELECTMEN'S MEETING  
February 21 - Unapproved

MEMBERS PRESENT: Ryan Thurber, Steve Wright

Missing: Mike Charette

ALSO PRESENT: Gail Rutkowski (treasurer), Susan Wright (clerk),

1. Ryan called the meeting to order at 7:00pm.

2. AGENDA ADJUSTMENTS

No agenda adjustments

3. PUBLIC COMMENTS

No public comments.

4. APPROVAL OF JANUARY'S MINUTES

**Motion** by Ryan to approve January's minutes as posted, 2<sup>nd</sup> by Steve. No discussion; all in favor, **Motion Carried.**

5. TREASURER'S REPORT

A. Outstanding Bills

Gail presented the outstanding bills for February.

**Motion** made by Ryan to approve the outstanding bills as presented for \$22,244.02 (attached) as presented, 2<sup>nd</sup> by Steve. Steve abstained from Susan's mileage payment appropriately. Mike will review at next month's meeting. No discussion; all in favor, **Motion Carried.**

B. Warrants

Gail presented the warrants for January.

**Motion** made by Ryan to approve the General Account AP-1 warrant for \$3458.54 (attached) as presented, 2<sup>nd</sup> by Steve. Steve abstained from Susan's reimbursement. Mike will review at next month's meeting. No Discussion; all in favor, **Motion Carried.**

**Motion** made by Ryan to approve the Payroll Account PR-1 warrant for \$5212.09 (attached) as presented, 2<sup>nd</sup> by Steve. Steve abstained from Susan's payroll. Mike will review at next month's meeting but will abstain from Betty's payroll. No discussion; all in favor, **Motion Carried.**

**Motion** made by Ryan to approve the Highway Account HW-1 warrant for \$5529.00 (attached) as presented, 2<sup>nd</sup> by Steve. No discussion; all in favor, **Motion Carried.**

**Motion** made by Ryan to approve the Tax Account TX-1 warrant for \$595.66 (attached) as presented, 2<sup>nd</sup> by Steve. Gail explained that this was for an overpayment in property taxes caused by a late homestead filing. This was not on last month's outstanding bills. No discussion; all in favor, **Motion Carried.**

## 6. OTHER BUSINESS

A. Ryan stated that a meeting with Brenna, financial advisor, was necessary to receive an update from the town's investment portfolio. Ryan agreed to set up a meeting with Brenna, Gail and himself to review this information.

B. It was noted that the final payment from the State of Vermont for \$6261.61 regarding Tropical Storm Irene had been received. The grant agreement between the State of VT and the Town of Woodford regarding Tropical Storm Irene is now completed.

## 7. EXECUTIVE SESSION

No executive session needed.

**Motion** made by Ryan to adjourn, 2<sup>nd</sup> by Steve. No discussion; all in favor, **Motion Carried.**

Meeting adjourned at 8:45pm - NEXT MEETING MARCH 21, 2018 at 7 pm. at the Woodford Town Office.

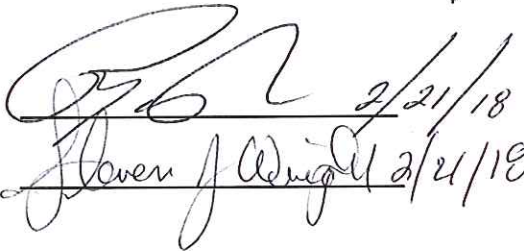
Susan Wright - Clerk

# TOWN OF WOODFORD OUTSTANDING BILLS

2/21/2018

VENDOR	PURPOSE	AMOUNT	ACCOUNT	CHECK #
Bennington Cty. Sheriffis Dept	January Patrols	\$ 940.28	general	
BCRC SWIP	SWIP 2nd Quarter	\$ 229.26	general	
BCN	phone	\$ 115.33	general	
Batchelder Associates, PC	2016 Audit	\$ 8,200.00	general	
IDS	Animal Tags	\$ 72.25	general	
GMP	Electric	\$ 219.92	general	
NEMRC	CAMA Seminar/Listers	\$ 405.00	general	
NEMRC	consult January 2/end of year reports/w-2's/1099's	\$ 937.50	general	
	consult February 9	\$ 562.50	general	
Kofile	Town records binder	\$ 289.78	general	
gail rutkowski	January banking mileage	\$ 8.72	general	
susan wright	vems training/sunderland/feb 6 mileage	\$ 26.00	general	
Staples	office supplies	\$ 74.85	general	
Suburban Propane	fuel/359 gallons	\$ 747.82	general	
Thomas Sweet	reissue of lost check	\$ 28.00	general	
Town of Bennington	Bennington Transfer Station/2018	\$1,030.00	general	
Dwyer's Four Seasons	Jan. plowing 4,5,8,9,11	\$ 2,727.00	highway	
Dwyer's Four Seasons	Jan. plowing 13,17,18,23,28	\$ 4,818.00	highway	
	Feb-sand/salt			
Vt. Correctional Industries	road signs	61.81	highway	
td bank (jan 25)	visa card for election expenses or other misc. expenses	750.00	general	
		\$ 22,244.02		

SELECTMEN:

  
Steven J. Wright 2/21/18  
 2/24/18

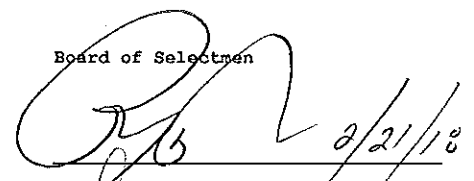
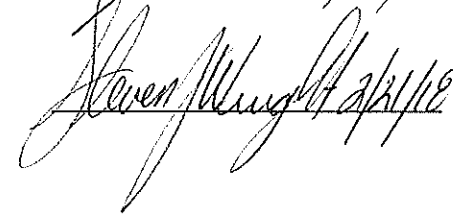
02/01/18  
12:18 pm

Town of Woodford Accounts Payable  
Check Warrant Report # AP-1 Current Prior Next FY Invoices  
For checks For Check Acct 01(GENERAL) 01/01/18 To 01/31/18

Page 1  
Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
13	POSTMASTER	01/11/2018 stamps	49.00	0.00	49.00	4103	01/11/18
177	BCN TELECOMMUNICATIONS	22410769 phone	114.01	0.00	114.01	4104	01/11/18
US POSTAL	US POSTAL SERVICE	01/11/18 stamped envelopes	300.25	0.00	300.25	4106	01/11/18
250	TREASURER STATE OF VERMONT	1/15/2018 marriage license	50.00	0.00	50.00	4107	01/11/18
133	BENNINGTON COUNTY SHERIFF'S DE 30290	December patrols	897.32	0.00	897.32	4108	01/18/18
GKR	GAIL K. RUTKOWSKI	DECEMBER17 banking mileage	21.40	0.00	21.40	4109	01/18/18
05	GMP GREEN MOUNTAIN POWER	01/08/18 electric	245.48	0.00	245.48	4110	01/18/18
JLR	JOSEPH RUTKOWSKI	12/16/17 reimb/cleaning supplies	15.93	0.00	15.93	4111	01/18/18
48	SUBURBAN PROPANE	01/08/2018 fuel	1705.48	0.00	1705.48	4112	01/18/18
206	SUSAN WRIGHT	9/28/17 reimb/certified letter	9.67	0.00	9.67	4113	01/18/18
217	UNICORN COMPUTER SYSTEMS	120180108 copier/scanner work	50.00	0.00	50.00	4114	01/18/18
Report Total			3,458.54	0.00	3,458.54		

Board of Selectmen

 2/21/18  
 Steven Wright 2/21/18

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*3,458.54  
 Let this be your order for the payments of these amounts.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

01/31/18  
02:18 pm

Town of Woodford Payroll  
Check Warrant Report #PR-1  
Period end date 01/01/18 to 01/31/18

Page 1 of 2  
Treasurer

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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CHARETTE, BETTY-JEAN	96.90	0.00	0.00	10.00	6.01	1.41	0.00	0.00	0.00	0.00	79.48	0.00	4098
KINNEY, JAMES R.	170.00	0.00	0.00	0.00	10.54	2.47	0.00	0.00	0.00	0.00	156.99	0.00	4100
KINNEY, JAMES R.	503.97	0.00	0.00	0.00	31.25	7.31	0.00	0.00	0.00	0.00	465.41	0.00	4118
Total of 2 items for 77K											622.40	0.00	
SLEE, CATHERINE	102.00	0.00	0.00	0.00	6.32	1.48	0.00	0.00	0.00	0.00	94.20	0.00	4116
DOVITSKI, JOHN H.	367.60	0.00	0.00	10.00	24.03	5.62	0.00	0.00	0.00	0.00	347.95	0.00	4097
RUTKOWSKI, GAIL K.	1000.00	0.00	0.00	112.92	62.00	14.50	11.83	0.00	0.00	0.00	798.75	0.00	4101
GAHAN, PAMELA J.	178.50	0.00	0.00	0.00	11.07	2.59	0.00	0.00	0.00	0.00	164.84	0.00	4115
HARRINGTON, SANDRA D.	80.00	0.00	0.00	0.00	4.96	1.16	0.00	0.00	0.00	0.00	73.88	0.00	4099
ULITSCH, VIRGINIA	102.00	0.00	0.00	0.00	6.32	1.48	0.00	0.00	0.00	0.00	94.20	0.00	4117
WRIGHT, SUSAN C.	1192.12	0.00	0.00	111.21	73.91	17.29	34.48	0.00	0.00	0.00	955.23	0.00	4102
WRIGHT, SUSAN C.	1399.00	0.00	0.00	142.25	86.74	20.29	41.82	0.00	0.00	0.00	1107.90	0.00	4105
Total of 2 items for WRIGHT											2063.13	0.00	
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	5212.09	0.00	0.00	386.38	323.15	75.60	88.13	0.00	0.00	0.00	4338.83	0.00	
=====													

01/31/18  
02:18 pm

Town of Woodford Payroll  
Check Warrant Report #PR-1  
Period end date 01/01/18 to 01/31/18

Page 2 of 2  
Treasurer

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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To the Treasurer of Town of Woodford  
we hereby certify that there is due to the several persons whose  
names are listed hereon the sum against each name and that  
there are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*4,338.83  
Let this be your order for the payments of these amounts.

Board of Selectmen  
*[Signature]* 1/21/18  
*[Signature]* 1/21/18

02/01/2018  
12:22 pm


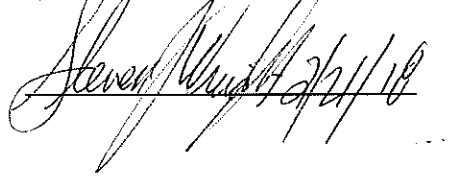
Town of Woodford Accounts Payable  
Check Warrant Report # HW-1 Current Prior Next FY Invoices  
All Manual\Direct Pays For Check Acct 03(HIGHWAY) 01/01/2018 To 01/31/2018

Page 1 of 1  
Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
H100	DWYER'S 4 SEASONS	December plowing	2802.00	0.00	2802.00	965	01/18/18
H100	DWYER'S 4 SEASONS	December plowing	2727.00	0.00	2727.00	966	01/18/18
Report Total			5,529.00	0.00	5,529.00		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*5,529.00  
Let this be your order for the payments of these amounts.

Board of Selectmen



  
2/21/18  
  
2/21/18

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\_\_\_\_\_  
\_\_\_\_\_

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
STE	DAVID ANDREW STEVENS	01/10/2018 overpayment td escrow	595.66	0.00	595.66	1185	01/10/18
Report Total			595.66	0.00	595.66		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*595.66  
Let this be your order for the payments of these amounts.

Board of Selectmen

  
2/21/18  
  
2/21/18

this was not  
on January's  
outstanding bills  
for overpayment  
of escrow payment