

January 6, 2016

## Cemetery Commission Meeting

### Attendees:

Ed Shae; Maureen O'Neil; Carson Thurber; Holly O'Brien; Tiffany Tobin

Called to order at 5:40pm

- Oaths taken and documented by all members
- Maureen nominated for chair by Tiffany Tobin, Holly O'Brien seconded
- Tiffany Tobin nominated for secretary by Maureen O'Neil, Carson seconded
- Holly O'Brien nominated for treasurer by Maureen O'Neil, Tiffany Tobin seconded
- Ed recommended creating by-laws for cemetery commission and posting them on the Woodford website; group agreed
- Ed presented the commission with proposed by-law recommendations, which was discussed, reviewed, and amended
- Ed will make adjustments on his digital copy and send to the commission for their review and approval
- Commission reviewed cost of plot, and agreed it will remain \$400 per plot, \$275 of this will be for the perpetual care expense
- Outstanding questions and future discussion:
  - Discussion on theft of the flag holders (copper) for veterans, Carson will look into possible replacements
  - Is there a tax on sale of plots?
  - When and how are the petitions for cemetery commission on the ballot coming to the commission members?
  - Ed to review language on deed document
  - What should the re-sale process look like?
  - How to post or communicate the rules/regs regarding plantings at cemetery?

It was a great, productive, meeting!

Meeting adjourned at 6:55pm

Minutes respectfully submitted by Tiffany Tobin