

TOWN OF WOODFORD, VT
BOARD OF SELECTMEN'S MEETING

January 21, 2015 Unapproved

MEMBERS PRESENT: Ryan Thurber, Steve Wright, Mike Charette

ALSO PRESENT: Mark Santelli, Betty Charette, Gail Rutkowski (treasurer), Susan Wright, (clerk).

Ryan called the meeting to order at 7pm.

Ryan stated that due to technical difficulties the meeting is not being recorded.

1. GENERAL PUBLIC

A. Mark Santelli explained concerns he had regarding abandoned dogs. He had been called out for a dog that had quills all over him. A decision had to be made concerning the dog's condition and the town's responsibility. Mark contacted Ryan and then the vet for attention. The vet bill was \$600 that the town was responsible to pay, however the owner was found and the bill paid by the owner. If this had not been the case then the town would have had to pay the \$600. The town does not have a facility to hold animals but has a contract with Great Fields Kennels who will keep a dog for 5 days before the animal is euthanized. Unfortunately, the kennel is only available M-F from 9-5. Dogs are usually found at night or on weekends and authorization is needed to utilize the facility. Bennington has an animal control officer who has his own facility. Perhaps the town can use this resource. Mark stated that he is a constable and not a dog catcher. The select board agreed that something needed to be done since abandoned dogs were happening more and more. They felt the best avenue to pursue was to contact Benn's animal control officer and see what arrangements can be made.

B. Mark expressed concerns about the plowing of his road. The person plowing the road is tearing up his lawn. He has talked to him about this and offered options of how he can plow the road and not ruin his lawn, however, it continues to happen. He stated that he would appreciate it if someone would speak to him.

1A. APPROVAL OF MINUTES

MOTION by Ryan to approve the minutes with attachments as written. 2nd by Mike. All in favor, Motion Carried.

2. TREASURER'S REPORT

A. Warrants

Gail presented the warrants to the board.

Motion by Ryan to approve warrants for \$46,010.34(AP-12 attached), 2ND by Mike. All in favor, Motion Carried. This amount is large because it includes the appropriations.

Motion by Ryan to approve payroll for \$3877.28(PR-12 attached), 2nd by Steve. All in favor, Motion Carried.

Motion by Ryan to approve general account \$50.00 (G-03attached), 2nd by Mike. All in favor, Motion Carried.

Motion by Ryan to approve general account for \$212.00 for safekeeping of a dog (G-04 attached), 2nd by Mike. All in favor, Motion Carried.

B. Unpaid bills

Gail presented to the board the unpaid bills.

Motion by Ryan to approve unpaid bills for \$12,689.1 (attached), 2nd by Mike. All in favor, Motion Carried.

3. BUDGET

The board reviewed the revised budget presented by Gail based on budget decisions and discussion from last month's meeting. Total expenditure for the budget is \$153,473 for the General Fund.

Motion by Ryan to approve the proposed budget for the General Fund inclusive of the appropriations for \$153,473, 2nd by Mike. All in favor, Motion Carried.

For the purpose of warnings and floor vote at the town meeting Ryan requested the appropriations be separate from the total expenditures.

Motion by Ryan to approve the total Appropriation for \$49,699 as described for 2015, 2nd by Mike. All in favor, Motion Carried.

Motion by Ryan to approve the Highway Fund as presented for 2015 for \$30,000, 2nd by Mike. All in favor, Motion Carried.

Ryan stated that in previous years 80% of any surplus from previous year has been applied to the new budget. Unfortunately, according to the balances there has not been a surplus and some balances have been in the negative.

Gail expressed her concerns about the General Fund's numbers not being accurate. With NEMRC's help she was able to put in figures that the reports indicated. The board agreed that Gail should use the numbers she came up with and move forward from there.

Motion by Ryan to approve the budget section of the minutes to allow the town clerk time to prepare the warnings and articles, 2nd by Mike. All in favor, Motion Carried.

4. SWIP

Mike reported that he had met with the Agency of Natural Resource (ANR) last week. ANR reviewed what the town is responsible for. The town needs to write an ordinance by June 2015. The state is responsible for the enforcement, not the town. SWIP must be fully implemented by July 2015. Mike will bring a sample of the ordinance for the next select board meeting.

5. Town Report

Ryan informed everyone that spreadsheets have been sent to those individuals requiring them along with expectations and responsibilities.

6. OTHER BUSINESS

Two dogs were intentionally dropped off on City Stream Road. Ryan has contacted Out of the Pits from the tri state area who will come to look at the dogs. The individual responsible for dropping the dogs off has not yet been identified but the investigation will continue.

Motion by Ryan to adjourn, 2nd by Mike All in favor, Motion carried. Meeting adjourned at 9:15pm - NEXT MEETING FEBRUARY 18, 2015 at 7 pm.

Susan Wright - Clerk

01/21/2015

09:49 am

Town of Woodford Accounts Payable

Check Warrant Report # HW-12 Current Prior Next FY Invoices

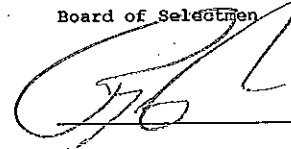
For checks For Check Acct 03(GENERAL) 12/22/2014 To 12/31/2014

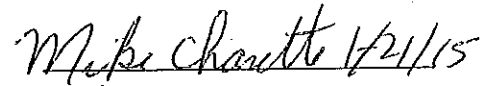
Treasurer

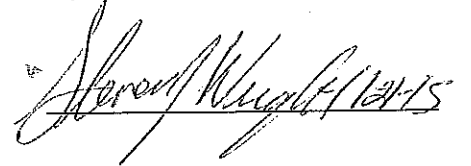
Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Z0002	WOODFORD CLERK FEES	12/22114 fees/liens/state	50.00	0.00	50.00	926	12/22/14
Report Total			50.00	0.00	50.00		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****50.00
 Let this be your order for the payments of these amounts.

Board of Selectmen

 1-21-15



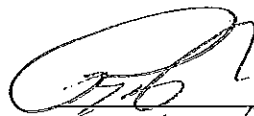
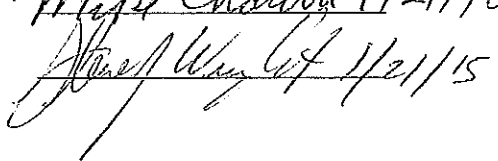


TOWN OF WOODFORD OUTSTANDING BILLS

1/1/2015

VENDOR	PURPOSE	AMOUNT	ACCOUNT	CHECK #
BCRC	SWIP PAYMENT #2	\$ 222.46	GENERAL	
Bennington Sheriff's Dept.	Patrolling Dec. 01-31, 2014	\$ 994.50	GENERAL	
HL PROPANE	HEAT	\$ 578.68	GENERAL	
Dwyer's 4 Seasons	Plowing & sanding December	\$ 4,556.50	Highway	
NEMRC	Consult	\$ 926.50	General	
VLCT	Insurance	\$ 5,114.00	General	
Home Depot	Cleaning Supplies	\$ 24.25	General	
Staples	Supplies	\$ 25.00	General	
Bennington Banner	Public Notices	\$ 48.05	General	
Green Mountain Power	Electric	\$ 199.23	General	
Great Fields Kennel (not included in totals)	Stray Dog	\$ 212.00	Dog Fund	
		\$ 12,689.17		

SELECTMEN:

 1-21-15
 Mike Charvat 1/21/15
 1/21/15

01/21/2015

Town of Woodford Accounts Payable

09:51 am

Check Warrant Report # DG-12 Current Prior Next FY Invoices

Treasurer

For checks For Check Acct 04 (GENERAL) 12/01/2014 To 12/31/2014

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
72	GREAT FIELDS KENNELS	7625	stray dog.	212.00	0.00	212.00	312 12/31/14
Report Total			212.00	0.00	212.00		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****212.00
 Let this be your order for the payments of these amounts.

Board of Selectmen

[Signature] 1-21-15
[Signature] Mike Chantler 1/21/15
[Signature] 1-21-15

01/21/15
09:29 am

Town of Woodford Payroll
Check Warrant Report #PR-12
Period end date 12/01/14 to 12/31/14

Page 1 of 1
Treasurer

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
HARRINGTON, SANDRA D.													
91.80	0.00	0.00	0.00	0.00	5.69	1.33	0.00	0.00	0.00	0.00	84.78	0.00	3167
HIGGINS, RONALD J.													
953.33	0.00	0.00	80.00	59.11	13.82	16.00	0.00	0.00	0.00	0.00	784.40	0.00	3168
KINNEY, JAMES R.													
170.00	0.00	0.00	0.00	10.54	2.47	0.00	0.00	0.00	0.00	0.00	156.99	0.00	3169
RUTKOWSKI, GAIL K.													
480.00	0.00	0.00	0.00	29.76	6.96	0.00	0.00	0.00	0.00	0.00	443.28	0.00	3170
KINNEY, JAMES R.													
170.00	0.00	0.00	0.00	10.54	2.47	0.00	0.00	0.00	0.00	0.00	156.99	0.00	3182
KINNEY, JAMES R.													
2012.15	0.00	0.00	149.80	124.75	29.18	44.33	0.00	0.00	0.00	0.00	1664.09	0.00	3183
Total of 2 items for 77K											1821.08	0.00	
3877.28	0.00	0.00	229.80	240.39	56.23	60.33	0.00	0.00	0.00	0.00	3290.53	0.00	

To the Treasurer of Town of Woodford
we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
there are good and sufficient vouchers supporting the payments
aggregating \$ ***3,290.53
Let this be your order for the payments of these amounts.

Board of Selectmen

[Signature] 1-21-15
[Signature] 1/21/15
[Signature] 1/21/15

01/21/2015

09:22 am

Town of Woodford Accounts Payable

Check Warrant Report # AP-12 Current Prior Next FY Invoices

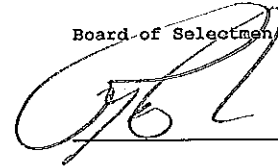
For checks For Check Acct 01(GENERAL) 12/01/2014 To 12/31/2014

Treasurer

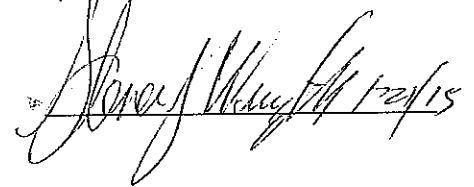
Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			46,010.34	0.00	46,010.34		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****46,010.34
 Let this be your order for the payments of these amounts.

Board of Selectmen

 1-21-15

 1/21/15

 1/21/15

Check Warrant Report # AP-12 Current Prior Next FY Invoices
For checks For Check Acct 01(GENERAL) 12/01/2014 To 12/31/2014

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
68	BENNINGTON FIRE DISTRICT #1	APPR appr	30000.00	0.00	30000.00	3171	12/08/14
67	BENNINGTON FREE LIBRARY	APPA appr	2125.00	0.00	2125.00	3172	12/08/14
64	BENNINGTON RESCUE SQUAD	APPR appr	220.00	0.00	220.00	3173	12/08/14
183	BENNINGTON TUTORIAL CENTER	APPR appr	250.00	0.00	250.00	3174	12/08/14
60	BROC	APPR appr	300.00	0.00	300.00	3175	12/08/14
87	CENTER FOR RESTORATIVE JUSTICE	APPR appr	300.00	0.00	300.00	3176	12/08/14
224	RSVP	APPR appr	500.00	0.00	500.00	3177	12/08/14
53	SO WESTERN VT COUNCIL ON AGING	APPR appr	250.00	0.00	250.00	3178	12/08/14
59	VERMONT CENTER FOR IND LIVING	APPR appr	250.00	0.00	250.00	3179	12/08/14
66	VNA & HOSPICE OF SOUTHWESTERN	APPR appr	650.00	0.00	650.00	3180	12/08/14
58	PAVE	APPR appr	100.00	0.00	100.00	3181	12/08/14
177	BCN TELECOMMUNICATIONS	21707808 phone	190.20	0.00	190.20	3184	12/18/14
133	BENNINGTON COUNTY SHERIFF'S DE	27489 nov. 01-30-14 patrolling	867.00	0.00	867.00	3185	12/18/14
57	BETTY JEAN CHARETTE	11/2014 ZBA/clerk	10.20	0.00	10.20	3186	12/18/14
22	EVANS INC	TOW003 copy paper	85.90	0.00	85.90	3187	12/18/14
05	GMP GREEN MOUNTAIN POWER	12/08/2014 electric	171.55	0.00	171.55	3188	12/18/14
23	NEMRC	33430 consult	318.75	0.00	318.75	3189	12/18/14
23	NEMRC	33608 consult	281.25	0.00	281.25	3189	12/18/14
158	STAPLES	20388220 supplies	25.00	0.00	25.00	3190	12/18/14
C0202	CHELSEA'S TRUCKING	881872 harbour rd/rt 9 work	3250.00	0.00	3250.00	3191	12/19/14
MANCE	MANCE ENGINEERING	1406601 land surveying/davis	2442.00	0.00	2442.00	3192	12/19/14
MANCE	MANCE ENGINEERING	14066011 land surveying/wright	1724.50	0.00	1724.50	3192	12/19/14
54	STEVEN WRIGHT	10/21/14 parking lot bumpers	353.10	0.00	353.10	3193	12/19/14
244	CHARLENE FOSTER	2014 bca meeting	10.20	0.00	10.20	3194	12/22/14
LD300	DOVITSKI, LINDA	2014 bca meeting	10.20	0.00	10.20	3195	12/22/14
GKR	GAIL K. RUTKOWSKI	2014 bca meeting	10.20	0.00	10.20	3196	12/22/14
55D	JOHN DOVITSKI	2014 bca meeting	20.40	0.00	20.40	3197	12/22/14
56	MAUREEN O'NEIL	2014 bca meeting	20.40	0.00	20.40	3198	12/22/14
P.120	PALISANO FRANK	2014 bca meeting	20.40	0.00	20.40	3199	12/22/14
243	RYAN THURBER	2014 bca meeting	20.40	0.00	20.40	3200	12/22/14
239	TIFFANY TOBIN	2014 bca meeting	20.40	0.00	20.40	3201	12/22/14
57	BETTY JEAN CHARETTE	2014 4TH Q zba	164.15	0.00	164.15	3202	12/31/14
246	ED SHEA	2014 4TH Q zba	164.15	0.00	164.15	3203	12/31/14
55D	JOHN DOVITSKI	2014 4TH Q zba	164.15	0.00	164.15	3204	12/31/14
206	SUSAN WRIGHT	2014 4TH Q zba	164.15	0.00	164.15	3205	12/31/14
206	SUSAN WRIGHT	9-12/14 select board clerk	147.90	0.00	147.90	3205	12/31/14
18	VERMONT DEPARTMENT OF TAXES	PR-10/01/14 Payroll Transfer	16.00	0.00	16.00	3206	12/31/14
18	VERMONT DEPARTMENT OF TAXES	PR-11/03/14 Payroll Transfer	16.00	0.00	16.00	3206	12/31/14
18	VERMONT DEPARTMENT OF TAXES	PR-12/01/14 Payroll Transfer	16.00	0.00	16.00	3206	12/31/14
18	VERMONT DEPARTMENT OF TAXES	PR-12/17/14 Payroll Transfer	44.33	0.00	44.33	3206	12/31/14
19	BANK NORTH	PR-11/03/14 Payroll Transfer	308.66	0.00	308.66	141130	12/05/14
19	BANK NORTH	PR-11/17/14 Payroll Transfer	7.80	0.00	7.80	141130	12/05/14