

*TOWN OF WOODFORD, VT
BOARD OF SELECTMEN'S MEETING
January 15, 2014 Unapproved*

MEMBERS PRESENT: Ryan Thurber, Mike Charette, Steve Wright

ALSO PRESENT: Avis Hurley, Jim Horrigan, Ed Shea, Tiffany Tobin, Louis Tobin, John Dovitski, Linda Dovitski, Betty Charettte, Susan Wright, (clerk).

Motion to call the meeting to order by Ryan, 2nd by Mike All in favor Motion carried.

1. GENERAL PUBLIC

Avis questioned whether the suggested meeting with the Sheriff's dept had taken place or were scheduled to take place. Ryan responded that none have taken place and will not take place until the budget is set.

John requested items to be purchased to assist the listers with their work a camera is needed to take pictures of property. They are currently using cell phones and the quality of the pictures is not great. Also requested was a cheap laptop. It's been difficult to get on a computer with the NEMRC program on it. Currently Ron's computer is the only one with this program on it but is not available when they meet with Christie Wright. Ryan stated that the program should be on Jim's computer also and should be available on that one. Jim stated that he did not know if it was but would be flexible if they needed the computer to do what is necessary. Ryan also stated that as long as you stay within the parameters of the budget then you should purchase whatever you need to accomplish the job.

2. APPROVAL OF MINUTE

MOTION made by Ryan, second by Mike to approve the December minutes. All in Favor, Motion Carried.

3. TREASURE'S REPORT

The board reviewed the general ledger. Jim updated the board on the current status of the budget. So far the Town has spent \$16,000 less than budgeted; however, Dec bills still have to be approved.

A. WARRANTS

MOTION made by Ryan seconded by Mike to approve PR-12 for \$8316.36, 2nd by Mike. All in favor, Motion Carried.

MOTION by Ryan to table the rest of the warrants for further clarification since there was some confusion, 2nd by Mike. All in favor, Motion carried.

Steve asked Jim how he made out with determining whether or not the Town still owed the Sheriff's dept for a back bill. Jim responded that he has tried to set up a meeting but so far has not been successful but will continue to pursue this.

A suggestion was made to start tracking how many computer programming licenses the Town pays for. Jim stated that it was a good idea and he would start tracking these costs.

B. UNPAID BILLS

MOTION made by Ryan to approve all unpaid bills as listed. 2nd by Mike. All in favor, Motion Carried.

4. WLE Property Sales and Legal Services

Ryan reviewed the sale information from 2 properties currently owned by the Town but in the process of being sold. Legal services necessary to complete both of these transactions is \$850 total for both.

MOTION made by Ryan to use Kevin O'Toole for legal services to complete these 2 transactions. 2nd Mike. All in favor, Motion Carried.

5. AUDIT UPDATE

Ryan informed the board that Steve Love has been contacted and as to whether he has received all the information he requested. Steve Love responded that he had and the Town will be receiving a draft. That should have been received last week but has not been sent yet. A suggestion was made that perhaps once the Town receives the completed audit that they look elsewhere for a new auditor considering the length of time this has taken.

6. TOWN REPORT EXPECTATIONS

Ryan reminded the board that the Town still had no auditors and the Town report is a report of the auditors. The printing of the report has been done by the Supervisory Union for the last 2 years providing a great savings to the Town. Ryan advised that the Town should remain with the SVSU but get things to them much earlier so it's not done at the last minute and things get left out. All agreed.

8. OTHER BUSINESS

The Tobin's asked where the cleanup of the Simon property was at. Ryan responded that Peter Lawrence has had the opportunity to sell the property but offers have been declined. The Town has requested bids for the cleanup and looks as if they will go with TAM. A letter should be to be sent to Peter Lawrence with a deadline to clean up before the Town cleans it up at their expense. If failed to do so then a lien can be placed on the property. A suggestion was made that a citation should be given to the estate by the ZA for being in violation of the bylaws.

MOTION by Ryan, to have Jason Morrissey send a letter to Peter Lawrence to inform him that he has 30 days to clean up the property. 2nd by Mike. All in favor, Motion carried.

Ryan informed the board that plans are being forced upon the Town to adopt with most recently the LEOP. The state sent an email that if we don't comply then the state will not "play kindly" in reference to Fema funding. This has been disturbing since the Town has tried to comply with everything since Irene. Ryan also stated that it is necessary for someone certified in ICS be a part of these plans and asked Mike if he would be willing to volunteer for this since he is already certified. Mike agreed.

Ryan reminded everyone that there are still vacant positions with the 911 co-coordinator being one of them. There are 7 properties in the town that still do not have a 911 address.

MOTION made by Ryan, second by Mike to adjourn meeting. All in favor, Motion Carried. Meeting adjourned at 8:10pm.

THE NEXT MEETING OF THE BOARD OF SELECTMEN WILL BE FEBRUARY 15, 2014 at 7:00 pm.

Susan Wright- Clerk