

TOWN OF WOODFORD, VT
BOARD OF SELECTMEN'S MEETING

May 20, 2015, Draft

MEMBERS PRESENT: Ryan Thurber, Steve Wright, Mike Charette

ALSO PRESENT: Ed Shea, Betty Charette, Avis Hurley, Tom Slee, Cathy Slee, Jim Henderson, Gail Rutkowski (treasurer), Susan Wright, (clerk).

Ryan opened the meeting at 7:00pm.

1. General Public

A. Avis expressed concerns with the fact that according to the agenda, a public hearing on Model 5 concerning regulation on land use in flood hazard areas was scheduled for this meeting. By State law hard copies have to be available for the public to review, not just available on the website. State protocol also requires that a public hearing needs to have its own warning 15 days prior to the meeting. Also the entire issue being discussed must be warned with the meeting. Jim agreed that this was the protocol but thought tonight's meeting was just an informational meeting. Ryan thanked Avis for the information and for keeping them in line for following state regulations.

B. Gail brought to the attention of the board that the roof tiles are coming off the town hall roof. Also a new storm door is needed. The current ones are not closing correctly. Steve said he would contact the contractor.

C. Ed asked Gail if she had her own email address and phone number so he could share it with the public. She answered that she had and will give it to him.

2. Approval of Minutes

Ryan stated that according to the minutes he had said that he had attended a GMNF meeting and had met the new district ranger. This is a misquote when actually he had never been to a meeting or met the new ranger. He requested that sentence to be stricken from the minutes.

Motion by Ryan, 2nd by Mike to approve minutes for the April select board meeting with modifications previously stated. . All in favor, Motion Carried.

3. Model 5 Review by Jim Henderson

Jim stated that flood resiliency needs to be in the town plan and also in the bylaws to enable the town to stay in the flood insurance program. Model 5 was developed by a corroboration of different state agencies. The new proposed FEMA flood maps were available for all to review. These maps are much more accurately based on elevation than the old ones because technology has improved greatly. With the new proposed maps there are currently no structures in the flood hazard area in Woodford. Previous maps showed 6 homes in this area. The town must adopt the proposed FEMA flood maps in order for residents to be eligible for flood insurance. Anyone interested in purchasing flood insurance should do so sooner rather than later. Fema has calculated the cost of flood insurance and within the next 5 yrs the cost to homeowners will increase dramatically. The

suggestion was made to hang the maps on the wall in the town office for people to review and see how their property will be affected.

Jim explained that the town should adopt the map and the bylaw at the same time. The town must adopt a regulation that meets Fema standards such as model 5. While Fema has mapped flood hazard areas, the state has mapped river corridor areas formerly known as fluvial erosion areas. The river corridor areas impact 66 structures in the town. Model 4 addresses both the Fema flood area and the river corridor area. The question was asked as to how were other towns handling these regulations. Jim answered that other town have adopted model 4 but this regulation has much less impact on development for these particular towns. Woodford would have a major impact on development based on the uniqueness of where the majority of the development is now.

Ryan stated that the town needs to move forward on public hearings for model 5, be sure maps are available for review and hard copies of model 5 available for review.

The planning board needs to hold a public hearing, if no more meetings are deemed necessary then the board presents the plan to the select board for approval. At this time the select board will hold a public hearing. If no substantial changes are made then it is approved and becomes effective 21 days from approval. The agreed upon time frame is that the planning commission will hopefully hold its 1st public hearing on June 15th with the select board holding there's for their July 15th meeting as long as all warning requirements have been met.

4. Treasurer's Report

A. Gail requested the board to sign the site activity exemption record for Casella.

Motion by Ryan, 2nd by Mike to approve the site activity exemption record for the bridge work being done by VTran. All in favor, Motion Carried.

B. Gail presented to the select board a letter from Sandi Foster requesting that the three students applying for the Woodford Scholarship all be awarded \$250.00 each based on her recommendation.

Motion by Ryan, 2nd by Mike to award the three graduating students each a \$250.00 Woodford Scholarship as requested by Sandi Foster.

C. Gail presented the unpaid bills for May for a total of \$22,182.32 as presented (attached). She noted that the education tax is a large portion of that for \$15,748.

Motion by Ryan, 2nd by Mike to approve the unpaid bills as presented for \$22,182.32 (attached). All in favor, Motion Carried.

D. Gail presented the warrants for the general fund for \$4599.90. She noted that the staples bill was paid in full as requested in last month's meeting.

Motion by Ryan, 2nd by Mike to approve the warrants for the general fund for \$4599.90 as presented (attached). All in favor, Motion Carried.

Warrants for payroll for \$2959.92

Motion by Ryan, 2nd by Mike to approve the warrant for the payroll for \$2959.92 as presented (attached). All in favor, Motion Carried.

Mike abstained from approving payroll for Betty Charette, Steve abstained from approving payroll for Susan Wright.

5. Select board's request for town clerk to attend meetings

Ryan stated that he was in the town office and had asked Ron if he was going to attend the select board meeting. Ron answered that he had a MAU meeting but was corrected as to the fact it was not on the same night. He then said he had to babysit, he gets harassed when he's at the meeting and doesn't get paid for it.

Ryan expressed his continuing concerns about negative emails and letters being sent to board members and other individuals on town letterhead using the town computer. The insulting emails to board members are constant and disrespectful without just cause. The board needs answers to many questions and have requested several times for him to attend the meetings.

A request had been made to call a BCA meeting to review policy procedures on the purging of the voter check list, counting and tallying votes and how these procedures compare to state regulations. BCA meetings need to include all BCA members.

Ron had also stated that he will need the town to pay for a conference he was going to. The board was in agreement that he needs to follow the same protocol as everyone else. He needs to ask for approval prior to attending.

6. Listers Update

Listers had requested a 30 day extension as advised by Christie Wright from the state. Ryan informed the board he had signed a letter agreeing to the extension.

7. Other Business

A. The mowing contract was presented and signed by the board. Steve asked if the lawn on the lot across from the school could also be mowed. It was starting to look overgrown. Ryan answered that it can't be mowed because of the state requirements. In order to have any maintenance done on the property a committee must be formed with plans and submitted to the state for approval. Other than that the land cannot be touched.

B. Mike Saddler requested the culverts be cleaned on upper Burgess Rd. Steve will address this.

C. Mike stated that SWIP needs to be on the next agenda to meet state requirements. Benn County Solid Waste Alliance Interlocal Contract, Woodford pay as you throw ordinance and the adoptions of the Local Emergency Operation Plan will all need to be discussed.

D. Question was asked as to how the town's insurance works for people who work for the town. Does the town have them as added insurance on the town's policy and do they have the town as added insurance on their insurance policy? Gail responded that she could check the town's policy for this information.

E. The Town of Benn is requesting donations for the 4th of July fireworks display. Motion by Steve, 2nd by Mike to approve \$250.00 donation to the Town of Benn for fireworks.

F. Ryan stated that he had applied for a \$30,000.00 grant for the resurfacing structure for Harbour Rd. If this is awarded then the Town of Woodford would have to pay a 10% match.

Motion by Ryan to adjourn, 2nd by Mike All in favor, Motion Carried. Meeting adjourned at 8:35pm - NEXT MEETING June 17, 2015 at 7 pm.

Susan Wright - Clerk

05/19/15
11:00 am

Town of Woodford Payroll
Check Warrant Report #PR-4
Period end date 04/01/15 to 04/30/15

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
HIGGINS, RONALD J.	666.67	0.00	0.00	80.00	41.33	9.67	16.00	0.00	0.00	0.00	519.67	0.00	3270
CHARETTE, BETTY-JEAN	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3284
KINNEY, JAMES R.	170.00	0.00	0.00	0.00	10.54	2.47	0.00	0.00	0.00	0.00	156.99	0.00	3271
DOVITSKI, JOHN H.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3285
DOVITSKI, JOHN H.	45.90	0.00	0.00	0.00	2.85	0.67	0.00	0.00	0.00	0.00	42.38	0.00	3281
Total of 2 items for DOVIJO											193.97	0.00	
DOVITSKI, LINDA S.	96.90	0.00	0.00	0.00	6.01	1.41	0.00	0.00	0.00	0.00	89.48	0.00	3282
DOVITSKI, LINDA S.	91.80	0.00	0.00	0.00	5.69	1.33	0.00	0.00	0.00	0.00	84.78	0.00	3268
Total of 2 items for DOVILI											174.26	0.00	
RUTKOWSKI, GAIL K.	1000.00	0.00	0.00	28.33	62.00	14.50	11.83	0.00	0.00	0.00	883.34	0.00	3272
PALISANO, FRANK C.	119.85	0.00	0.00	0.00	7.43	1.74	0.00	0.00	0.00	0.00	110.68	0.00	3286
HARRINGTON, SANDRA D.	112.20	0.00	0.00	0.00	6.96	1.63	0.00	0.00	0.00	0.00	103.61	0.00	3269
SHEA, ED F.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3287
WRIGHT, SUSAN C.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3288
											2959.92	0.00	

05/19/15
11:00 am

Town of Woodford Payroll
Check Warrant Report #PR-4
Period end date 04/01/15 to 04/30/15

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
----------	-------	---------	-----------	-----	------	------	-----	-----	-------	----------	---------	----------	----------

To the Treasurer of Town of Woodford
we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
there are good and sufficient vouchers supporting the payments
aggregating \$ ***2,597.29
Let this be your order for the payments of these amounts.

Board of Selectmen
[Signature] 5/20/15
[Signature] 5/20/15
[Signature] 5/20/15

05/19/15
11:00 am

Town of Woodford Payroll
Check Warrant Report #PR-4
Period end date 04/01/15 to 04/30/15

Page 1 of 2
Treasurer

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
HIGGINS, RONALD J.	666.67	0.00	0.00	80.00	41.33	9.67	16.00	0.00	0.00	0.00	519.67	0.00	3270
CHARETTE, BETTY-JEAN	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3284
KINNEY, JAMES R.	170.00	0.00	0.00	0.00	10.54	2.47	0.00	0.00	0.00	0.00	156.99	0.00	3271
DOVITSKI, JOHN H.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3285
DOVITSKI, JOHN H.	45.90	0.00	0.00	0.00	2.85	0.67	0.00	0.00	0.00	0.00	42.38	0.00	3281
Total of 2 items for DOVIJO											193.97	0.00	
DOVITSKI, LINDA S.	96.90	0.00	0.00	0.00	6.01	1.41	0.00	0.00	0.00	0.00	89.48	0.00	3282
DOVITSKI, LINDA S.	91.80	0.00	0.00	0.00	5.69	1.33	0.00	0.00	0.00	0.00	84.78	0.00	3268
Total of 2 items for DOVILI											174.26	0.00	
RUTKOWSKI, GAIL K.	1000.00	0.00	0.00	28.33	62.00	14.50	11.83	0.00	0.00	0.00	883.34	0.00	3272
PALISANO, FRANK C.	119.85	0.00	0.00	0.00	7.43	1.74	0.00	0.00	0.00	0.00	110.68	0.00	3286
HARRINGTON, SANDRA D.	112.20	0.00	0.00	0.00	6.96	1.63	0.00	0.00	0.00	0.00	103.61	0.00	3269
SHEA, ED F.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3287
WRIGHT, SUSAN C.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3288
											2959.92	0.00	

05/19/15
11:00 am

Town of Woodford Payroll
Check Warrant Report #PR-4
Period end date 04/01/15 to 04/30/15

Page 2 of 2
Treasurer

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
----------	-------	---------	-----------	-----	------	------	-----	-----	-------	----------	---------	----------	----------

To the Treasurer of Town of Woodford
we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
there are good and sufficient vouchers supporting the payments
aggregating \$ ***2,597.29
Let this be your order for the payments of these amounts.

Board of Selectmen

[Handwritten Signatures]
5/20/15
5/20/15
5/20/15

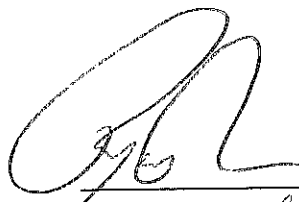
TOWN OF WOODFORD OUTSTANDING BILLS

5/20/2015

VENDOR	PURPOSE	AMOUNT	ACCOUNT	CHECK #
Bennington Cty. Sheriff's Dept.	Patrolling April 01-30, 2015	\$ 879.75	general	
Eastern Systems, Inc.	computer checks	\$ 127.41	general	
Green Mountain Power	electric	\$ 121.48	general	
NEMRC	consult April 8	\$ 375.00	general	
Repeat Business	Contract for Ricoh copier	\$ 598.00	general	
BCN	phone (3 months)	\$ 303.57	general	
State of Vermont	education tax	\$ 15,748.11	tax acct.	
Dwyer's Four Seasons	sand/salt 2/13 thru 3/28	\$ 4,029.00	Highway	

\$ 22,182.32

SELECTMEN:


5/20/15
Robin Chanty 5/20/15
James Wright 5/20/15

05/19/15
10:36 am

Town of Woodford Accounts Payable
Check Warrant Report # AP-4 Current Prior Next FY Invoices
For checks For Check Acct 01(GENERAL) 04/01/15 To 04/30/15

Page 1
Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
18	VERMONT DEPARTMENT OF TAXES	PR-01/02/15 Payroll Transfer	16.00	0.00	16.00	3273	04/08/15
18	VERMONT DEPARTMENT OF TAXES	PR-01/13/15 Payroll Transfer	6.24	0.00	6.24	3273	04/08/15
18	VERMONT DEPARTMENT OF TAXES	PR-02/03/15 Payroll Transfer	16.00	0.00	16.00	3273	04/08/15
18	VERMONT DEPARTMENT OF TAXES	PR-03/02/15 Payroll Transfer	16.00	0.00	16.00	3273	04/08/15
21	ADAMS LOCK & SECURITY	031168 keys & Master padlock	31.90	0.00	31.90	3274	04/15/15
209	APEX SOFTWARE	288087 maintenance renewal	215.00	0.00	215.00	3275	04/16/15
133	BENNINGTON COUNTY SHERIFF'S DE	27800 March Patrolling 01-31,15	969.00	0.00	969.00	3276	04/16/15
05	GMP GREEN MOUNTAIN POWER	04082015 electric	145.32	0.00	145.32	3277	04/16/15
222	HL PROPANE	04052015 heat	1380.18	0.00	1380.18	3278	04/16/15
23	NEMRC	34223 consult	300.00	0.00	300.00	3279	04/16/15
158	STAPLES	6818 supplies	379.54	0.00	379.54	3280	04/16/15
13	POSTMASTER	042115 stamps	21.00	0.00	21.00	3283	04/21/15
19	BANK NORTH	PR-03/02/15 Payroll Transfer	338.60	0.00	338.60	20150331	04/09/15
19	BANK NORTH	PR-03/04/15 Payroll Transfer	765.12	0.00	765.12	20150331	04/09/15
Report Total			4,599.90	0.00	4,599.90		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****4,599.90
Let this be your order for the payments of these amounts.

Board of Selectmen

[Signature] 5/20/15
[Signature] 5/20/15
[Signature] 5/20/15

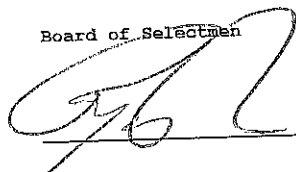
05/19/15
10:36 am

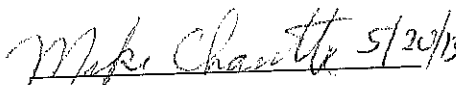
Town of Woodford Accounts Payable
Check Warrant Report # AP-4 Current Prior Next FY Invoices
For checks For Check Acct 01(GENERAL) 04/01/15 To 04/30/15

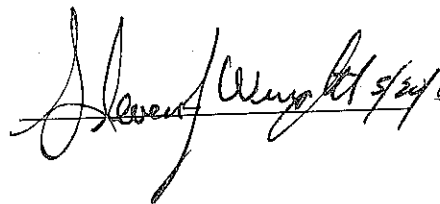
Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
18	VERMONT DEPARTMENT OF TAXES PR-01/02/15	Payroll Transfer	16.00	0.00	16.00	3273	04/08/15
18	VERMONT DEPARTMENT OF TAXES PR-01/13/15	Payroll Transfer	6.24	0.00	6.24	3273	04/08/15
18	VERMONT DEPARTMENT OF TAXES PR-02/03/15	Payroll Transfer	16.00	0.00	16.00	3273	04/08/15
18	VERMONT DEPARTMENT OF TAXES PR-03/02/15	Payroll Transfer	16.00	0.00	16.00	3273	04/08/15
21	ADAMS LOCK & SECURITY 031168	keys & Master padlock	31.90	0.00	31.90	3274	04/15/15
209	APEX SOFTWARE 288087	maintenance renewal	215.00	0.00	215.00	3275	04/16/15
133	BENNINGTON COUNTY SHERIFF'S DE 27800	March Patrolling 01-31,15	969.00	0.00	969.00	3276	04/16/15
05	GMP GREEN MOUNTAIN POWER 04082015	electric	145.32	0.00	145.32	3277	04/16/15
222	HL PROPANE 04052015	heat	1380.18	0.00	1380.18	3278	04/16/15
23	NEMRC 34223	consult	300.00	0.00	300.00	3279	04/16/15
158	STAPLES 6818	supplies	379.54	0.00	379.54	3280	04/16/15
13	POSTMASTER 042115	stamps	21.00	0.00	21.00	3283	04/21/15
19	BANK NORTH PR-03/02/15	Payroll Transfer	338.60	0.00	338.60	20150331	04/09/15
19	BANK NORTH PR-03/04/15	Payroll Transfer	765.12	0.00	765.12	20150331	04/09/15
Report Total			4,599.90	0.00	4,599.90		

Board of Selectmen

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****4,599.90
Let this be your order for the payments of these amounts.

 5/20/15

 5/20/15

 5/20/15