

TOWN OF WOODFORD, VT
BOARD OF SELECTMEN'S MEETING

February 18, 2015, Unapproved

MEMBERS PRESENT: Ryan Thurber, Steve Wright, Mike Charette

ALSO PRESENT: Ed Shea, Betty Charette, Gail Rutkowski (treasurer), Susan Wright, (clerk).

Ryan called the meeting to order at 7:10pm.

1. GENERAL PUBLIC

Ed raised concerns about the town's treasurer not having a separate email acct. Ed asked Gail if she had received his email concerning his wage statement that he had sent by way of the woodfordvt@comcast.net. She responded that she had not received anything. Ed emphasized that the treasurer should have a separate email from the town clerk's for issues concerning the treasurer. Gail answered that there was one set up for Jim Horrigan but now it's no longer there. She didn't think she needed one previously but would be agreeable to set one up. Mike stated that not only would a separate email be beneficial but also a separate extension on the phone line. All present were in agreement that no one should be getting emails or messages pertaining to the treasurer's business particularly if they are of a confidential nature. Gail noted that she would research Ed's questions and get back to him.

2. APPROVAL OF MINUTES

There were some technical difficulties and computer glitches in getting last month's minutes out. Upon review of the minutes Gail noted an error on the unpaid bills for Jan in regards to NEMRC. The correct amount should be \$1162.50 and not \$962.50 as stated.

MOTION by Ryan to approve the minutes with attachments as written with the correction of unpaid bills as noted. 2nd by Mike. All in favor, Motion Carried.

3. TREASURER'S REPORT

A. Unpaid Bills

Gail presented the unpaid bills for Feb. She explained that there was not enough funds in the dog account to cover the last two stray dogs. The bill for Greatfields Kennel will be paid from the general fund. Ryan asked if there was more than one bill for Crae printing for the printing of ballots. Gail responded that there was not but asked if she should be expecting one. Ryan

further explained that the ballot printed for the school and town budget is incorrect and will need to be reprinted. On the ballot a note on the bottom was added. In the words of Will Seanning, Secretary of State, Director of Elections, the inclusion of the advisory note with an area for a written response is absurd. Ron has already been informed by Ryan that this ballot will require a 2nd printing. If this ballot is used for the election with the inclusion of this statement then it will make it an invalid ballot for both articles stated. Members of the board expressed concerns as to how a town clerk can post a ballot without select board approval since they are required to approve and sign off on all ballot articles. This is not what they had approved and submitted for this particular ballot. Another printing and bill from Crae printing will be necessary.

Motion by Ryan to approve unpaid bills as presented for \$9,843.25(attached), 2nd by Mike. All in favor, Motion Carried

B. Warrants

Gail presented the warrants to the board.

Motion by Mike to approve warrants for account PR-1 for \$2353.61(attached), 2ND by Ryan. All in favor, Motion Carried.

Motion by Mike to approve account AP-1 for \$8423.67 (attached), 2nd by Ryan. All in favor, Motion Carried.

Motion by Mike to approve account H-1 for \$4566.50 (attached), 2nd by Ryan. All in favor, Motion Carried.

Motion by Mike to approve account D-1 for \$82.00 (attached), 2nd by Ryan. All in favor, Motion Carried.

4. BUDGET

It was noted that there seems to be a push to defeat the budget. The board has met 6 times to review and discuss the budget. All members stated they were comfortable with what is being submitted. The question was asked if the budget could be defeated by one item. The answer was yes, it's the entire budget or none of it. It was noted again that several meetings have been held and anyone was welcomed to attend and address any concerns they may have had.

Note: Swip update agenda item was agreed to be moved to the end of the meeting.

E. HIGHWAY CERTIFICATE OF MILEAGE

Ryan stated that the highway certificate of mileage has not arrived yet. This is part of Act 168. The mileage should be the same as last year.

Motion by Ryan to send the exact information sent last year, 2nd by Mike. All in favor, Motion Carried.

6. BALLOTS FOR MARCH MEETING

Ryan informed the board that there are questions concerning 2 ballots. The wording on the school district ballot regarding the separation of the school and town treasurer positions is not clear. The current ballot as printed is not correct. The Supervisory union is currently working on the wording based upon the petition received for this item. The other ballot in question was previously discussed under the treasurer's report section.

7. SWIP UPDATE

Mike reviewed the latest information regarding the town's responsibilities regarding SWIP. SWIP is Act 148 concerning solid waste. The State of Vt has mandated the towns approval of an ordinance by June 18, 2015. Towns are mandated to approve a pay as you throw ordinance. Waste haulers are required to register with each town they haul trash in and provide the towns with their plan as to how they will handle variable rate hauling. Discussion followed as to how the State is putting the responsibility on to the towns. Mike gave board members a copy of an ordinance Woodford can use. This will be discussed at the next meeting to give time for board members to review and make suggestions.

Another part of SWIP is to form an alliance. Mike has been working with 12 other towns as Woodford's representative to form this alliance. All towns have been very co-operative and discussions have gone smoothly. He handed copies of the proposed alliance to the board member to review and make suggestions for the next meeting. Once the alliance is formed then the alliance will send SWIP to the State for approval. It was agreed that discussion will continue at the next meeting with the hope that the public hearing can be held in April.

8. OTHER BUSINESS

A. A liquor license application from Woodford Mt General Store was discussed.

Motion by Ryan to approve the renewal of a state liquor license for Woodford Mt. General Store, 2nd by Mike, All in favor, Motion Carried.

B. Ryan informed the board that he has received the original documents from the town's attorney for the purchase of Steven and Susan Wright's property. He questioned the attorney as to why he had not received the final documents for the Davis property. Jason Morrissey explained that there could be things holding it up at the state level but should not be a concern. All paperwork concerning these properties is on file at the Town Hall.

Motion by Ryan to adjourn, 2nd by Mike All in favor, Motion carried. Meeting adjourned at 8:55pm - NEXT MEETING MARCH 18, 2015 at 7 pm.

Susan Wright - Clerk

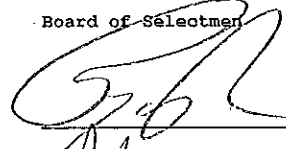
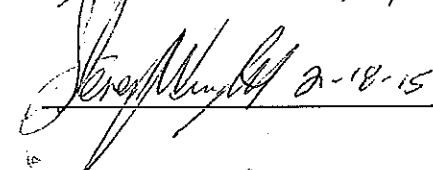
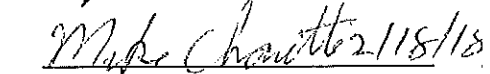
02/17/15
11:06 am

Town of Woodford Accounts Payable
Check Warrant Report # D-1 Current Prior Next FY Invoices
For checks For Check Acct 04 (GENERAL) 01/01/15 To 02/17/15

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Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
250	TREASURER STATE OF VERMONT	01152015 dog license fees	8.00	0.00	8.00	313	01/15/15
55	RONALD HIGGINS	01152015 clerk dog fees	74.00	0.00	74.00	314	01/15/15
Report Total			82.00	0.00	82.00		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****82.00
Let this be your order for the payments of these amounts.

Board of Selectmen

2/18/15

2-18-15

2-18-15

Town of Woodford Accounts Payable
Check Warrant Report # AP-1 Current Prior Next FY Invoices
For checks For Check Acct 01(GENERAL) 01/01/2015 To 02/16/2015

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
246	ED SHEA	01152015 municipal workshop	55.00	0.00	55.00	3214	01/15/15
62	BENNINGTON COUNTY REGIONAL COM #2	swip payment #2	222.46	0.00	222.46	3220	02/04/15
133	BENNINGTON COUNTY SHERIFF'S DE 27555	Dec.01-31-14 Patrolling	994.50	0.00	994.50	3221	02/04/15
05	GMP GREEN MOUNTAIN POWER	01/09/2015 electric	199.23	0.00	199.23	3222	02/04/15
222	HL PROPANE	426184 heat	578.68	0.00	578.68	3223	02/04/15
175	HOME DEPOT CREDIT SERVICES	8010845 Cleaning Supplies	24.25	0.00	24.25	3224	02/04/15
23	NEMRC	33638 consult	300.00	0.00	300.00	3225	02/04/15
23	NEMRC	33641 consult	300.00	0.00	300.00	3225	02/04/15
23	NEMRC	33643 consult	262.50	0.00	262.50	3225	02/04/15
23	NEMRC	33724 consult	300.00	0.00	300.00	3225	02/04/15
03	NEW ENGLAND NEWSPAPERS	1214125095 Public Notice	48.05	0.00	48.05	3226	02/04/15
158	STAPLES	42556 Supplies	25.00	0.00	25.00	3227	02/04/15
41	VERMONT LEAGUE OF CITIES & TOW	01/01/15-01/ Insurance	5114.00	0.00	5114.00	3228	02/04/15
Report Total			8,423.67	0.00	8,423.67		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****8,423.67
Let this be your order for the payments of these amounts.

Board of Selectmen

[Signature] 2/10/15
[Signature] 2-19-15
[Signature] 2/18/15

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth	Dedu	Net Amt	Elec Amt	Check No

HIGGINS, RONALD J.	953.33	0.00	0.00	80.00	59.11	13.82	16.00	0.00	0.00	0.00	0.00	784.40	0.00	3208
KINNEY, JAMES R.	170.00	0.00	0.00	0.00	10.54	2.47	0.00	0.00	0.00	0.00	0.00	156.99	0.00	3209
KINNEY, JAMES R.	944.99	0.00	0.00	15.27	58.59	13.70	6.24	0.00	0.00	0.00	0.00	851.19	0.00	3212
Total of 2 items for 77K												1008.18	0.00	
DOVITSKI, LINDA S.	66.30	0.00	0.00	0.00	4.11	0.96	0.00	0.00	0.00	0.00	0.00	61.23	0.00	3213
RUTKOWSKI, GAIL K.	480.00	0.00	0.00	0.00	29.76	6.96	0.00	0.00	0.00	0.00	0.00	443.28	0.00	3210
HARRINGTON, SANDRA D.	61.20	0.00	0.00	0.00	3.79	0.89	0.00	0.00	0.00	0.00	0.00	56.52	0.00	3207

	2675.82	0.00	0.00	95.27	165.90	38.80	22.24	0.00	0.00	0.00	0.00	2353.61	0.00	
=====														

To the Treasurer of Town of Woodford
we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
there are good and sufficient vouchers supporting the payments
aggregating \$ ***2,353.61
Let this be your order for the payments of these amounts.

Board of Selectmen
[Signature] 2/18/15
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[Signature] 2/18/15

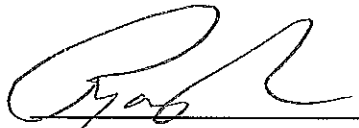
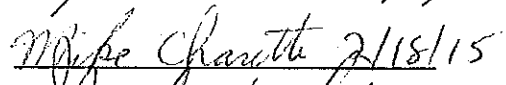
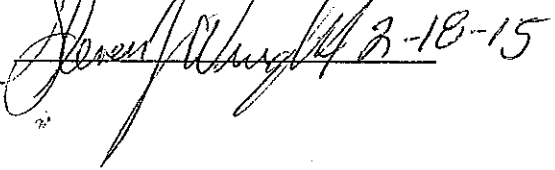
TOWN OF WOODFORD OUTSTANDING BILLS

2/1/2015

VENDOR	PURPOSE	AMOUNT	ACCOUNT	CHECK #
Bennington Sheriffs	Jan 01-31 2015 Patrolling	\$ 943.50	general	
Crae Printing	Ballots for Elections	\$ 225.00	general	
Home Depot	supplies	\$ 23.92	general	
NEMRC	consult	\$ 543.75	general	
HL Propane	heat	\$ 1,332.13	general	
Dwyer's 4 Seasons	Plowing & Sanding	\$ 6,030.00	Highway	
Thomas Sweet	Garbage Removal	\$ 49.00	general	
Gail Rutkowski	Mileage/banking/2014	\$ 16.58	general	
Great Fields Kennel	Boarding 2 Strays 12 days 1/16/2015 to 1/28/2015	\$ 458.00	general	
Green Mountain Power	electric	\$ 181.37	general	
Unicorn Computers	Laptop Setup/Printer/Listers	\$ 40.00	general	

\$ 9,843.25

SELECTMEN:

 2/18/15
 2/18/15
 2-18-15

02/17/15
10:53 am

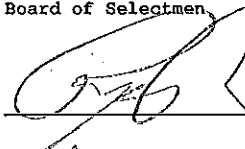
Town of Woodford Accounts Payable
Check Warrant Report # H-1 Current Prior Next FY Invoices
For checks For Check Acct 03(HIGHWAY) 01/01/15 To 02/17/15

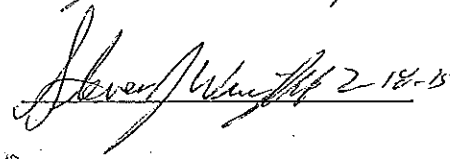
Page 1
Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
H100	DWYER'S 4 SEASONS	3316	plowing/sanding	4556.50	0.00	4556.50	928 02/05/15
Z0002	WOODFORD CLERK FEES	01/16/2015	recording fees	10.00	0.00	10.00	927 01/16/15
Report Total			4,566.50	0.00	4,566.50		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****4,566.50
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Board of Selectmen

 2/13/15

 2-18-15

 2/18/15