

# Woodford Town School District

## Board of Directors

*Minutes of the Meeting of 3 May 2017*

Attending: Board Members Mark Tilley, Richard (Dick) Frantz, Mike Gahan; Principal Sandra Foster; Teacher Melissa Chancey; Treasurer Gail Rutkowski; Superintendent Jim Culkeen; Director of Finance and Operations Renee Gordon ; Ron Smith, RHR Smith & Company; Banner Reporter Derek Carson

**Called to Order:** 3:06pm

**Public Comments:** none

**Presentations:** Audit by RHR Smith & Company  
Unmodified opinion, highest rating available  
Shortfall from carryover amount; approximately \$40,000  
Can update after 2017 audit in October/November

**Financial:** Budget Status Discussion; Given by Renee Gordon, got a notice that forest revenue will be lower; recommends late June meeting to balance revenue and expenditures.

**Treasurer's Report:** Dick makes motion to accept treasurer's report dated March 31, 2017. Seconded by Mike. Aye vote unanimous.

**Consent Agenda:** Dick moved to accept consent agenda. Seconded by Mike. Aye vote unanimous.

**Policies:** Dick moves to warn #5411 Comprehensive HIV and Bloodborne Pathogens. Seconded by Mike. Aye vote unanimous.

**Facility Update:** Given by Sandra Foster.

RFP – janitorial service being worked on. Renee has shared preliminary and is working on a final draft. Try to get out this week.

Safety Coordinator for SVSU met to discuss various options for school safety. Procedural Plan to be developed.

Lady bugs—Asian lady bugs—eat plant mice and protected-- nest in same spot for generations. Jantronics not happy, Orkin guy responding as he can.

**Principal's Report:** Given by Sandra Foster.

Attendance: April 98%  
SBAC testing 100% complete

May testing:  
Maps: math, language arts, science  
Necap science grade 4  
Fastbridge  
Writing Prompts

Off-site learning activities: Students are learning in many different ways  
Hildene  
Howe Caverns  
All Stars baseball/softball  
Mystic Aquarium  
Nature's Classroom

Spring Concert: Town Hall: Friday, May 12; starting at 6:00: join us—typically warm

Thank you to Mr. Frantz for help: volunteering and reading with kids

**Superintendent's Report:** Given by Jim Culkeen.

June 20<sup>th</sup>- Last day of school; teachers go to June 23<sup>rd</sup>  
Legislative session ends Friday, monitoring for Act 46 changes  
Act 46 possible meeting next Tuesday, May 9, 7pm  
Huge hiring season  
Director of Finance and Operations completed MBA

**Chair's Report:** Nothing at this point

**Other:** Next Meeting June 7, 2017

**FYI:** Student Enrollment  
Budget Status Report  
#6141 Computer, Network and Internet Acceptable Use

**Executive Session:** none

Meeting adjourned at 3:43pm by general consent.  
Melissa Chancey ~ 3 May, 2017