

TOWN OF WOODFORD, VT
BOARD OF SELECTMEN'S MEETING
AUGUST 15, 2017 - Unapproved

MEMBERS PRESENT: Ryan Thurber, Steve Wright, Mike Charette
ALSO PRESENT: Gail Rutkowski (treasurer), Susan Wright (clerk),

1. Ryan called the meeting to order at 7:03pm.

2. AGENDA ADJUSTMENTS
No changes to the agenda

3. PUBLIC COMMENTS
No Public comments

4. APPROVAL OF JULY'S MINUTES

Motion by Ryan to approve July's minutes as posted, 2nd by Mike; All in favor, **Motion Carried.**

5. TREASURERS REPORT

A. Outstanding Bills

Gail explained discrepancies from last month's outstanding bills and this month's warrants. The shaded items are items that came in unexpectedly, \$5000 for partial payment for the contractor for work done, \$325 to replace the air conditioner and \$302.50 for envelopes for tax bills. These items were not on last month's outstanding bills but are now on the warrants for this month. The board reviewed the outstanding bills as presented. Discussion followed about the work done on the building. The total bill exceeded the original budget. During the process of scraping the building a considerable amount of rot was found on the boards. All of these needed to be replaced to prevent further deterioration and to keep the integrity of the building intact. All the shutters were also replaced along with the outside lighting. All were in agreement that these repairs were necessary and that the contractor did a great job on the building. The trees in front of the building were removed to prevent deterioration in the future. Steve commented that Avis and Ray Hurley did a good job removing the trees and brush once the trees were cut down.

Motion by Ryan to approve the outstanding bills as presented for \$25,037.05 (attached), 2nd by Mike; All in favor, **Motion Carried.**

Gail also presented the actual tax rates as opposed to the estimate given at last month's meeting (attached). This report will be included in the Town report.

B. Warrants

Motion by Ryan to approve the warrant for the general account #AP-07 for \$9285.74 (attached), 2nd by Mike; All in favor, **Motion Carried.**

Motion by Ryan to approve the warrant for the payroll account #PR-07 for \$4105.34 (attached), 2nd by Mike. Steve abstained from Susan's payment. Mike abstained from Betty's; All in favor, **Motion Carried.**

6. PARCEL MAPPING UPDATE

Susan informed the board that the mapping project is still waiting for signatures from one or two companies. Once they are signed the mapping companies have a few weeks to finish researching towns and putting together their proposals for which towns they want to work with and their estimates. Four companies have already been in researching what the Town had available for this project. One company left samples of what they can offer the Town in regards to paper mapping. Ryan stated that Town does not have roads and trails GIS mapped yet. Part of this mapping is supposed to coincide with the parcel mapping. The longer the parcel mapping takes the longer the roads and trails mapping will take.

7. AUDIT UPDATE

Susan explained that the auditors have received everything they have requested so far and are working on that data. They will have a list of questions and updated data needed by next week.

8. OTHER BUSINESS

A. Mike asked if the computers systems were being backed up every day from a source outside the computers' hard drives and if both computers were part of this backup. Susan said that as far as she knew they were and if there was an issue an email is generated to back up manually. She will call Nemrc to be sure this process is for both computers.

B. Ryan presented a letter from the Sheriff's department requesting two certified copies of the town's traffic ordinances (attached). The board did not believe that the Town had a traffic ordinance. Susan will respond back to the Sheriff's request once research is completed to see if there is an ordinance or not.

C. Steve informed the board that he had the test kit to test the Town water, however, the water needs to run for a considerable amount of time before a sample can be taken. Once this is done he will take a sample and send it out for evaluation.

D. Susan informed the board that the Zoning Board of Adjustments had voted to raise the permit application fee from \$35 to \$75. They were in agreement to do this because the cost of hearing an application far exceeded the amount the Town was charging. The board did not feel it was right to expect the taxpayers to pick up the difference. The fee should cover the expense to issue a permit.

Motion by Ryan to accept the Zoning Board's suggestions to increase the fee for zoning permits to \$75.00, 2nd by Mike; All in favor, **Motion Carried**.

9. EXECUTIVE SESSION

No executive session needed.

10. ADJOURNMENT

Motion by Ryan to adjourn, 2nd by Mike; All in favor, **Motion Carried**.

Meeting adjourned at 7:45pm - NEXT MEETING SEPTEMBER 20, 2017 at 7 pm.

Susan Wright - Clerk

**TOWN OF WOODFORD
SELECT BOARD MEETING AGENDA
August 16, 2017 7:00pm
Woodford Town Hall**

- 1. Call meeting to order**
- 2. Agenda Adjustments**
- 3. Public Comments**
- 4. Approval of July Minutes**
- 5. Treasurer's Report**
- 6. Parcel Mapping Update**
- 7. Town Audit Update**
- 8. Other Business**
- 9. Executive session if necessary**
- 10. Adjournment**

TOWN OF WOODFORD OUTSTANDING BILLS

8/16/2017

VENDOR	PURPOSE	AMOUNT	ACCOUNT	CHECK #
bcn	phone	\$ 108.79	general	
bennington banner	zba notice	\$ 58.56	general	
bennington cty sheriff's office	patrols july	\$ 588.00	general	
Barry Bishop	work on town hall	\$ 5,000.00	general	
	remibursement/air conditioner	\$ 325.00	general	
	work on town hall	\$ 13,900.00	general	
Eastern Sales	tax bill forms	\$ 118.53	general	
green mountain power	electric	\$ 156.49	general	
US Postal Service	Stamped envelopes/tax bills	\$ 302.50	general	
NEMRC				
	annual recovery agreement	\$ 671.96	general	
	annual support agreement	\$ 1,376.96	general	
	consult/help tax bills	\$ 937.50	general	
Spectrum Design	Web site problem	\$ 30.00	general	
Staples	toner	\$ 204.27	general	
Susan Wright				
	reimbursement/postage	\$ 37.09	general	
Gail Rutkowski	July mileage	\$ 21.40	general	
town of bennington				
	harbour road grading	\$ 1,200.00	highway	
		\$ 25,037.05		

*
* all ready sent out.
(B)

SELECTMEN:

[Signature] 8/16/17
[Signature] 8/16/17
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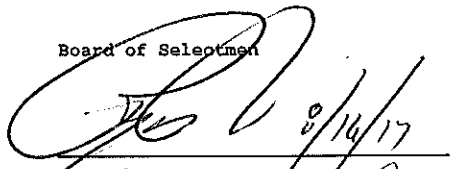
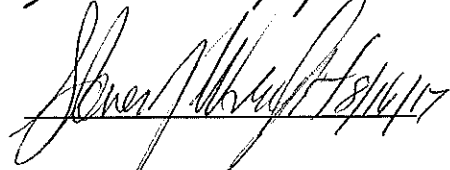

These bills listed are exclusive of the payroll tax required to be paid

Check Warrant Report # AP-7 Current Prior Next FY Invoices
For checks For Check Acct 01(GENERAL) 07/01/2017 To 07/28/2017

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
LD300	DOVITSKI, LINDA	6/02/2017 reimbursement/mailings	10.53	0.00	10.53	3939	07/05/17
250	TREASURER STATE OF VERMONT	07/06/2017 marriage license	50.00	0.00	50.00	3940	07/06/17
177	BCN TELECOMMUNICATIONS	22292566 phone	110.99	0.00	110.99	3941	07/12/17
55D	JOHN DOVITSKI	935831 cemetery mowing	280.00	0.00	280.00	3942	07/19/17
133	BENNINGTON COUNTY SHERIFF'S DE	29843 june patrols	840.00	0.00	840.00	3943	07/20/17
LD300	DOVITSKI, LINDA	06/29/2017 reimbursement/postage	5.40	0.00	5.40	3944	07/20/17
E 137	EASTERN SALES, INC.	00156465 checks	128.11	0.00	128.11	3945	07/20/17
05	GMP GREEN MOUNTAIN POWER	07/10/17 electric	147.99	0.00	147.99	3946	07/20/17
23	NEMRC	39714 closing dog year	30.00	0.00	30.00	3947	07/20/17
23	NEMRC	39820 consult april 11	906.25	0.00	906.25	3947	07/20/17
23	NEMRC	39840 consult june 30	937.50	0.00	937.50	3947	07/20/17

					Check Total	1873.75	
03	NEW ENGLAND NEWSPAPERS	29610 zba hearing notice	58.56	0.00	58.56	3948	07/20/17
158	STAPLES	1830506791 supplies	112.91	0.00	112.91	3949	07/20/17
217	UNICORN COMPUTER SYSTEMS	I20170719 service call/printer	40.00	0.00	40.00	3950	07/20/17
US POSTAL	US POSTAL SERVICE	07/20/2017 stamped envelopes	302.50	0.00	302.50	3951	07/20/17
131	BARRY BISHOP	07/20/2017 payment for town work	5000.00	0.00	5000.00	3952	07/20/17
131	BARRY BISHOP	75 reimbursement/air condit	325.00	0.00	325.00	3954	07/21/17
Report Total			9,285.74	0.00	9,285.74		

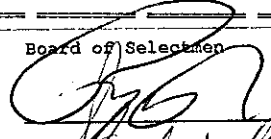
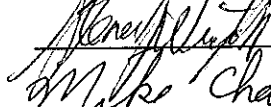
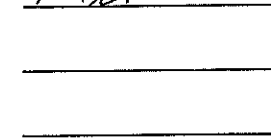
To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****9,285.74
Let this be your order for the payments of these amounts.

Board of Selectmen




Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No

CHARETTE, BETTY-JEAN	110.00	0.00	0.00	10.00	6.82	1.60	0.00	0.00	0.00	0.00	91.58	0.00	3932
KINNEY, JAMES R.	269.08	0.00	0.00	0.00	16.68	3.90	0.00	0.00	0.00	0.00	248.50	0.00	3956
KINNEY, JAMES R.	170.00	0.00	0.00	0.00	10.54	2.47	0.00	0.00	0.00	0.00	156.99	0.00	3934
KINNEY, JAMES R.	141.54	0.00	0.00	0.00	8.78	2.05	0.00	0.00	0.00	0.00	130.71	0.00	3955
Total of 3 items for 77K											536.20	0.00	
DOVITSKI, JOHN H.	295.80	0.00	0.00	10.00	18.34	4.29	0.00	0.00	0.00	0.00	263.17	0.00	3937
DOVITSKI, LINDA S.	622.20	0.00	0.00	10.00	38.58	9.02	0.00	0.00	0.00	0.00	564.60	0.00	3938
RUTKOWSKI, GAIL K.	1000.00	0.00	0.00	112.92	62.00	14.50	11.83	0.00	0.00	0.00	798.75	0.00	3935
HARRINGTON, SANDRA D.	80.00	0.00	0.00	0.00	4.96	1.16	0.00	0.00	0.00	0.00	73.88	0.00	3933
WRIGHT, SUSAN C.	130.05	0.00	0.00	0.00	8.06	1.89	0.00	0.00	0.00	0.00	120.10	0.00	3958
WRIGHT, SUSAN C.	245.00	0.00	0.00	5.33	15.19	3.55	0.86	0.00	0.00	0.00	220.07	0.00	3957
WRIGHT, SUSAN C.	1041.67	0.00	0.00	88.65	64.58	15.10	29.14	0.00	0.00	0.00	844.20	0.00	3936
Total of 3 items for WRIGHT											1184.37	0.00	
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To the Treasurer of Town of Woodford
we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
there are good and sufficient vouchers supporting the payments
aggregating \$ ***3,512.55
Let this be your order for the payments of these amounts.

Board of Selectmen

 8/16/17

 8/16/17

 8/16/17

Town of Woodford
2017 Tax Rates

July 28, 2017

	Town	Highway	Local Agreemer	School	TOTAL"
Total Budget Including Ballot Articles	\$162,168.21	\$30,000.00	\$1,149.09		\$193,317.30
Less: Anticipated Revenues					
Trustee public funds	\$0.00	\$0.00			\$0.00
PILT STATE & FED	\$66,767.00				\$66,767.00
Judicial fines	\$2,525.00				\$2,525.00
Pilot	\$0.00				\$0.00
80% of budget surplus	\$0.00	\$3,000.00			\$3,000.00
State Aid		\$3,800.00			\$3,800.00
Interest	\$75.00				\$75.00
Deliq tax Int	\$3,000.00				\$3,000.00
Zoning Fees	\$245.00				\$245.00
Miscellaneous revenue	\$375.00				\$375.00
Total Deductions	\$72,987.00	\$6,800.00	\$0.00	\$0.00	\$79,787.00

Amount to be raised by Taxes

	\$89,181.21	\$23,200.00	\$1,149.09		\$113,530.30
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Grand List

				Total Tax Rate
	\$574,506.00	\$574,506.00	\$574,506.00	

Anticipated Local with school Tax Rate 2017

	\$0.1552	\$0.0404	\$0.0020	\$1.2286	\$1.4262
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Anticipated Non-Resident Tax Rate 2017

	\$0.1552	\$0.0404	\$0.0020	\$1.4674	\$1.6650
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Bennington County Sheriff's Office

Sheriff Chad D. Schmidt

July 5, 2017

Board of Selectmen
Town of Woodford
1391 VT Route 9
Woodford, VT 05201

Re: Updated and certified copies of your traffic ordinances

To the Board of Selectmen

The Bennington County Sheriff's Department is updating our traffic ordinance books. Our goal is to obtain **two certified copies** of your traffic ordinances, one copy to be stored in the Sheriff's Office and the second to be kept at the court house. The Deputies can use either set when they go to traffic court. Woodford's ordinances were last updated in 2008.

Once we obtain your town's updated ordinances I will be compiling a reference booklet for the deputies have roadside which will contain your ordinance numbers and fine amount, and other important information. The Deputy is required to write the ordinance violation number on the ticket.

Your assistance in this update is greatly appreciated. When completed please call me and I will come and pick them up, or you can mail them to me at the Sheriff's Office.

Thank you very much.

Sincerely,

Lloyd N. Dean
Sergeant