

TOWN OF WOODFORD, VT

BOARD OF SELECTMEN'S MEETING

January 20, 2016

MEMBERS PRESENT: Ryan Thurber, Mike Charette, Steve Wright

ALSO PRESENT: Kathy Slee, Tom Slee, Ginny Ulitsch, James Kinney, Betty Charette, Gail Rutkowski (treasurer), Susan Wright (clerk).

1. MEETING CALL TO ORDER

Ryan called the meeting to order at 7:00pm.

2. CHANGES TO THE AGENDA

Ryan announced that there were changes that needed to be made to the agenda. Agenda items being added are a liquor license review and the certificate of mileage.

Based on prior commitments for James Kinney, it was agreed that the #5, Delinquent tax list and tax sale approvals would be heard as item #3.

3. DELINQUENT TAX LIST AND TAX SALE APPROVALS

James stated that he had the delinquent tax list and totals due to be printed in the town report. The totals include from 2010 to present. He also stated that as per policy, anything that is overdue for 2 yrs go to tax sale. James submitted the list of properties to the board that fell into this criteria. The total taxes due from this report are \$98,789.36 (see attached). He also reminded the board that anything that does not sell the town will own and is no longer part of the tax base for the grand list. There was a question concerning whether or not this also applies to WLE parcels. It was clarified that once a parcel is owned by the town it becomes town property and the public has full access to it. This also applies to WLE parcels as long as the town is current on the association fees. If a WLE parcel becomes the property of the town, then the public has full access to Woodford Lake and what it entails. However, it was made clear that when parcels are sold in a tax sale the owner has 1 year to purchase the property back.

Motion by Ryan to approve the delinquent tax sale list (attached) as presented by the delinquent tax collector and to move forward with the tax sale, 2nd by Steve. All in favor, Motion Carried.

4. PUBLIC COMMENTS

Questions concerning the town report were raised. Everyone should have contributed their respective reports. There are still a couple of loose ends that will be addressed tonight. After tonight's meeting all the pieces for the town report should be in house and ready for final review and then submission to the SVSC for print.

5. APPROVAL OF DECEMBER MINUTES

Motion to approve the draft minutes for December's meeting as presented, 2nd by Mike. All in favor, Motion Carried.

6. TREASURER'S REPORT

A. Outstanding Bills

Gail presented the outstanding bills for December for \$11,579.91(attached). Ryan stated that Mike will need to abstain from 2 items, one for Betty and one for himself.

Motion by Ryan to approve the outstanding bills (attached) as presented, 2nd by Mike. All in favor, Motion Carried. Mike abstained from the two items.

B. Warrants

Gail presented the warrants December,

Motion by Ryan to approve the warrants for Payroll-10 for \$3388.32 (attached), 2nd by Mike. Mike abstained from Betty's salary. Steve abstained from Susan's salary. All in favor, Motion Carried.

Motion by Ryan to approve the warrants for General Fund-01 for \$39,605.31(attached), 2nd by Steve. All in favor, Motion Carried. Mike abstained from his and Betty's items. Ryan noted that this is the closeout for 2015. There were 2 scholarships given last year but only one student has received a check, the other student will receive it in 2016 and therefore will be reflected in 2016 reports.

7. LIQUOR LICENSE REVIEW

The liquor license renewal was received from the Woodford General Store. The renewal was received with proper payment, and all taxes are current.

Motion by Ryan to approve the 2016 liquor license for Woodford General Store, 2nd by Steve. All in favor, Motion Carried.

8. CERTIFICATE OF MILEAGE

The board reviewed the certificate of mileage. Ryan stated that Jacque Irons is interested in doing research for more information to meet the State requirements.

MOTION by Ryan to approve the same information sent over the previous year's regarding roads and trails, 2nd by Mike. All in favor, Motion Carried.

9. FINALIZING PROPOSED 2016 BUDGET

The board discussed the budget and made all final revisions.

Motion by Mike to approve the proposed 2016 Town of Woodford budget, 2nd by Steve. All in favor, Motion Carried.

10. CONFIRM ARTICLES FOR BALLOT/MARCH MEETING

Board discussed and reviewed appropriations for March meeting. Final decisions were made concerning appropriation requests for approval at March meeting.

11. EXECUTIVE SESSION IF NECESSARY

12. ADJOURN

Motion by Ryan to adjourn, 2nd by Mike. All in favor, Motion Carried. Meeting adjourned at 8:45pm - NEXT MEETING FEBRUARY 17TH at 7 pm.

Susan Wright - Clerk

TAX SALE REQUEST LIST

Parcel	Name	Principle	Interest	Penalty	Total
000077	Allard, Diane	\$ 3,033.47	\$816.18	\$242.68	\$ 4,092.33
000512	Amidon, Susan	\$ 1,608.79	\$551.30	\$128.70	\$ 2,288.79
000495	Bleau, Roxana M.	\$ 1,680.93	\$148.01	\$133.59	\$ 1,962.53
000067	Burgess Brothers,	\$ 1,302.25	\$151.42	\$104.18	\$ 1,557.85
000065	Burgess, Clyde, Jr	\$ 3,100.14	\$360.50	\$248.01	\$ 3,708.65
000066	Burgess, Clyde, Jr	\$ 2,906.20	\$338.01	\$232.49	\$ 3,476.70
000219	Burgess, Jr Clyde	\$ 461.79	\$53.66	\$36.94	\$ 552.39
000090	Caruso, Eugene	\$ 1,401.93	\$377.12	\$112.16	\$ 1,891.21
000421-15	Cavaliere, James	\$ 542.42	\$31.54	\$43.39	\$ 617.35
000390	Deluca, Vincent A.	\$ 515.47	\$189.44	\$41.25	\$ 746.16
000160	Dufrense Estate	\$ 423.53	\$156.48	\$33.64	\$ 613.65
000515	Edwinson, Katherine	\$ 733.61	\$147.03	\$57.23	\$ 937.87
000273	Ferrare, Robert W.	\$ 4,507.07	\$524.05	\$360.56	\$ 5,391.68
000226	Glasser, Dean Robe	\$ 1,369.50	\$334.80	\$109.56	\$ 1,813.86
000637	Hoffman, Flora L.	\$ 917.59	\$402.02	\$67.76	\$ 1,387.37
000138	Hollister, Lawrence	\$ 3,705.41	\$422.99	\$296.44	\$ 4,424.84
000321	Jones, Michael	\$ 1,144.02	\$53.77	\$91.52	\$ 1,289.31
000026	Jones, Richard S.S	\$ 1,840.14	\$607.50	\$146.74	\$ 2,594.38
000372	Lacroix, Michael	\$ 453.22	\$121.88	\$36.26	\$ 611.36
000327	Liimatainen, Kenne	\$ 2,628.62	\$707.27	\$210.30	\$ 3,546.19
000654	Loveland, Angela M.	\$ 954.18	\$97.30	\$85.38	\$ 1,136.86
000157	Macari, Anthony Jr	\$ 3,078.24	\$391.73	\$246.26	\$ 3,716.23
000317	Martin, Patrick H.	\$ 7,982.13	\$3,055.66	\$638.57	\$ 11,676.36
000319	Martz, George C. E	\$ 1,994.68	\$111.84	\$159.58	\$ 2,266.10
000361	Park & Adams Estat	\$ 2,175.42	\$585.39	\$174.04	\$ 2,934.85
000275	Ruggiero, Garrick	\$ 15,868.40	\$4,269.64	\$1,269.47	\$ 21,407.51
000671	Simon, Jonathan	\$ 906.43	\$243.86	\$72.51	\$ 1,222.80
000635	Sweet, Nichole	\$ 680.37	\$79.13	\$54.43	\$ 813.93
000477	Teliska, Mark	\$ 560.00	\$161.80	\$44.81	\$ 766.61
000185	Vigneron, Jodi E.	\$ 755.36	\$203.25	\$60.43	\$ 1,019.04
000185	Weaver Quentin	\$ 445.03	\$156.27	\$35.61	\$ 636.91
000274	Wilkinson Wayne	\$ 4,787.13	\$157.04	\$382.97	\$ 5,327.14
000181-1	Williams Robert	\$ 610.36	\$84.84	\$48.83	\$ 744.03
000605	Woodward Daniel	\$ 912.95	\$630.53	\$73.04	\$ 1,616.52
	total	\$ 75,986.78	\$16,723.25	\$6,079.33	\$ 98,789.36

34 parcels.

(provided by James Kinney)

Approved to move
to tax sale.

1/20/15
M. M. Charbonnet
Steven Wright 1/20/16

01/04/16
11:17 am

Town of Woodford Payroll
Check Warrant Report #PR-12
Period end date 12/01/15 to 12/31/15

Page 1 of 2
Treasurer

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
CHARETTE, BETTY-JEAN	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3474
CHARETTE, BETTY-JEAN	456.45	0.00	0.00	0.00	28.30	6.62	0.00	0.00	0.00	0.00	421.53	0.00	3475
Total of 2 items for 30C											573.12	0.00	
KINNEY, JAMES R.	170.00	0.00	0.00	0.00	10.54	2.47	0.00	0.00	0.00	0.00	156.99	0.00	3483
DOVITSKI, JOHN H.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3476
DOVITSKI, LINDA S.	61.20	0.00	0.00	0.00	3.79	0.89	0.00	0.00	0.00	0.00	56.52	0.00	3494
DOVITSKI, LINDA S.	117.30	0.00	0.00	0.00	7.27	1.70	0.00	0.00	0.00	0.00	108.33	0.00	3496
Total of 2 items for DOVILI											164.85	0.00	
RUTKOWSKI, GAIL K.	1000.00	0.00	0.00	38.33	62.00	14.50	11.83	0.00	0.00	0.00	873.34	0.00	3478
PALISANO, FRANK C.	61.20	0.00	0.00	0.00	3.79	0.89	0.00	0.00	0.00	0.00	56.52	0.00	3497
HARRINGTON, SANDRA D.	45.90	0.00	0.00	0.00	2.85	0.67	0.00	0.00	0.00	0.00	42.38	0.00	3477
SHEA, ED F.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3479
ULITSCH, VIRGINIA	153.00	0.00	0.00	0.00	9.49	2.22	0.00	0.00	0.00	0.00	141.29	0.00	3498
WRIGHT, SUSAN C.	830.82	0.00	0.00	63.92	51.51	12.05	21.66	0.00	0.00	0.00	681.68	0.00	3480
Total											3388.32	0.00	

01/04/16
11:17 am

Town of Woodford Payroll
Check Warrant Report #PR-12
Period end date 12/01/15 to 12/31/15

Page 2 of 2
Treasurer

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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To the Treasurer of Town of Woodford
we hereby certify that there is due to the several persons whose
names are listed hereon the sum against each name and that
there are good and sufficient vouchers supporting the payments
aggregating \$ ***2,993.35
Let this be your order for the payments of these amounts.

Board of Selectmen

[Handwritten Signature] 1/20/16
[Handwritten Signature] 1/20/16
[Handwritten Signature] 1/24/16

Town of Woodford Accounts Payable
Check Warrant Report #12 Current Prior Next FY Invoices
For checks For Check Acct 01 (GENERAL) 12/01/2015 To 12/31/2015

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
68	BENNINGTON FIRE DISTRICT #1	12022015	2015 apprpriations	30000.00	0.00	30000.00	3462 12/02/15
67	BENNINGTON FREE LIBRARY	12022015	2015 appropriations	2500.00	0.00	2500.00	3463 12/02/15
64	BENNINGTON RESCUE SQUAD	12022015	2015 appropriations	220.00	0.00	220.00	3464 12/02/15
183	BENNINGTON TUTORIAL CENTER	12022015	2015 appropriations	250.00	0.00	250.00	3465 12/02/15
60	BROC	12022015	2015 appropriations	300.00	0.00	300.00	3466 12/02/15
87	CENTER FOR RESTORATIVE JUSTICE	12022015	2015 appropriations	300.00	0.00	300.00	3467 12/02/15
109	HOSPICE OF BENNINGTON COUNTY	12022015	2015 appropriations	650.00	0.00	650.00	3468 12/02/15
58	PAVE	12022015	2015 appropriations	100.00	0.00	100.00	3469 12/02/15
224	RSVP	12022015	2015 appropriations	500.00	0.00	500.00	3470 12/02/15
53	SO WESTERN VT COUNCIL ON AGING	12022015	2015 appropriations	250.00	0.00	250.00	3471 12/02/15
59	VERMONT CENTER FOR IND LIVING	120215	appropriations2015	250.00	0.00	250.00	3472 12/02/15
566	VERMONT RURAL FIRE PROTECTION	12032015	2015 appropriations	100.00	0.00	100.00	3473 12/03/15
177	BCN TELECOMMUNICATIONS	21937848	phone	105.56	0.00	105.56	3474 12/08/15
153	VMCTA	120915	membership dues	55.00	0.00	55.00	3485 12/09/15
57	BETTY JEAN CHARETTE	12142015	zoning/planning secretar	10.20	0.00	10.20	3486 12/17/15
BOL	BOLIO PROPANE SERVICE, LLC	539348	furnace service	65.00	0.00	65.00	3487 12/17/15
222	HL PROPANE	11302015	fuel	61.05	0.00	61.05	3488 12/17/15
245	MICHAEL CHARETTE	122015	reimb/lights/flag	150.36	0.00	150.36	3489 12/17/15
133	BENNINGTON COUNTY SHERIFF'S DE	28492	patroling nov.1-30,2015	892.50	0.00	892.50	3490 12/18/15
57	BETTY JEAN CHARETTE	12/16/15	selectboard secretary	61.20	0.00	61.20	3491 12/18/15
05	GMP GREEN MOUNTAIN POWER	120815	electric	113.79	0.00	113.79	3492 12/18/15
124	JASON MORRISSEY ATTORNEY	11/18/15	legal services	1057.00	0.00	1057.00	3493 12/18/15
VPA	VERMONT PLANNERS ASSOCIATION	2016	membership dues/ed shea	40.00	0.00	40.00	3495 12/22/15
18	VERMONT DEPARTMENT OF TAXES	PR-10/02/15	Payroll Transfer	27.66	0.00	27.66	3499 12/31/15
18	VERMONT DEPARTMENT OF TAXES	PR-10/23/15	Payroll Transfer	59.25	0.00	59.25	3499 12/31/15
18	VERMONT DEPARTMENT OF TAXES	PR-11/05/15	Payroll Transfer	27.66	0.00	27.66	3499 12/31/15
18	VERMONT DEPARTMENT OF TAXES	PR-11/13/15	Payroll Transfer	3.12	0.00	3.12	3499 12/31/15
18	VERMONT DEPARTMENT OF TAXES	PR-12/03/15	Payroll Transfer	33.49	0.00	33.49	3499 12/31/15
SL	CATHERINE SLEE	12302015	audit/cemetery	153.00	0.00	153.00	3500 12/31/15
19	BANK NORTH	PR-11/05/15	Payroll Transfer	511.17	0.00	511.17	20151130 12/07/15
19	BANK NORTH	PR-11/13/15	Payroll Transfer	137.59	0.00	137.59	20151130 12/07/15
19	BANK NORTH	PR-12/30/15	Payroll Transfer	50.72	0.00	50.72	20151230 12/31/15
19	BANK NORTH	PR-12/03/15	Payroll Transfer	560.63	0.00	560.63	20151231 12/31/15
19	BANK NORTH	PR-12/21/15	Payroll Transfer	9.36	0.00	9.36	20151231 12/31/15
Report Total			39,605.31	0.00	39,605.31		

Board of Selectmen

[Signature] 1/20/16
[Signature] 1/20/16
[Signature] 1/20/16

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****39,605.31
 Let this be your order for the payments of these amounts.