

TOWN OF WOODFORD, VT  
BOARD OF SELECTMEN'S MEETING

November 18, 2015 Draft

MEMBERS PRESENT: Ryan Thurber, Mike Charette

Missing- Steve Wright

ALSO PRESENT: Ed Shea, Betty Charette, Chuck Suss, Gail Rutkowski (treasurer), Susan Wright (clerk).

Ryan opened the meeting at 7:00pm.

Ryan closed the meeting at 7:05 pm in order to proceed with the warned public hearing for the proposed Town Plan, Zoning Bylaws and Flood Hazard Regulation.

Ryan reopened the Select Board meeting at 8:50pm.

1. General Public

No general public

2. Approval of Minutes

Motion by Ryan to approve minutes for the October 13<sup>th</sup> select board meeting as presented, 2<sup>nd</sup> by Mike. All in favor, Motion Carried.

Motion to approve the draft minutes for the Trustee of Public Funds meeting as presented, 2<sup>nd</sup> by Mike. All in favor, Motion Carried.

3. Treasurer's Report

A. Unpaid Bills

Gail presented the unpaid bills for October for \$2800.35 (attached). Ryan stated that Mike is being reimbursed for \$29.67 and Betty is being paid for \$10.20. Steve's signature will be obtained at the next meeting.

Motion by Ryan to approve the outstanding bills (attached) as presented, 2<sup>nd</sup> by Mike. All in favor, Motion Carried.

B. Warrants

Gail presented the warrants for October;

Motion by Ryan to approve the warrants for Payroll-10 for \$5473.62 (attached), 2<sup>nd</sup> by Mike. Mike abstained from Betty's salary. Steve's signature will be obtained at the next meeting for Betty's pay. All in favor, Motion Carried.

Motion by Ryan to approve the warrants for General Fund-01 for \$5729.97 (attached), 2<sup>nd</sup> by Mike. All in favor, Motion Carried.

Motion by Ryan to approve the warrant for Tx-10 for \$545,682.47 (attached), 2<sup>nd</sup> by Mike. Discussion followed as to how this amount is calculated. It is a percent of how much was collected in taxes determined by the State of Vt. All in favor, Motion Carried.

#### 4. Trustee of Public Funds

Ryan explained that he did not invite the Town's investment financial advisor to the meeting, however, he did have a discussion with her. The discussion revolved around the fact that the Town's investment account had a loss of \$13,047. This however, was put into prospective by the financial advisor as .03542% loss. Ryan stated that since the last Trustee of Public Funds meeting, the account had gained approximately \$4000. The financial advisor further explained that the investment account is currently on schedule to reach its goal of \$500,000 within 6-8 yrs without the addition of any other money by the Town. This will bring the investment account back to what it was prior to Irene.

#### 5. Cemetery Committee

Ryan explained that the cemetery committee did not attend tonight because they would like to meet as a committee in November. They will attend the December select board meeting.

#### 6. Other Business

A. Susan informed the board that the timeline for publicizing public meeting minutes has changed. In the past it was 5 days from the day of any public meeting. Now it is 10 business days from the day of any public meeting.

B. Betty brought up concerns about the furnace. She has not been able to find any service records. The board agreed the furnace needed to be serviced. Gail will call Todd Bolio and schedule a service call.

C. Susan stated that she received an estimate for an updated used printer for \$2295. The board agreed that this amount needed to be part of the budget for next year.

D. It was discussed that the lighting downstairs is very bad. This would be a good item to be placed on the budget for building improvements. The budget will be discussed in more depth at the December meeting.

E. Ryan stated that he had dropped off the paperwork requested by the AOT in order to close out the final PW. This completes everything related to Irene and Fema.

Motion by Ryan to adjourn, 2<sup>nd</sup> by Mike. All in favor, Motion Carried. Meeting adjourned at 9:30pm - NEXT MEETING DECEMBER 16, 2015 at 7 pm.

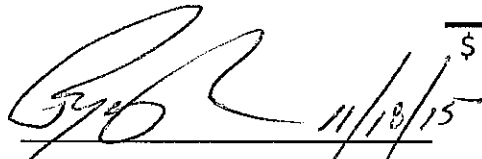
Susan Wright - Clerk

# TOWN OF WOODFORD OUTSTANDING BILLS

11/18/2015

VENDOR	PURPOSE	AMOUNT
BCN	phone	\$ 109.00
Bennington Cty. Sheriffs Dept.	patrolling october 1-31, 2015	\$ 969.00
Bennington Banner	cls public notices	\$ 322.35
Green Mountain Power	electric	\$ 91.54
HL Propane	fuel	\$ 108.66
NEMRC	consult	\$ 750.00
Staples	supplies/toner	\$ 202.95
Seneca	toner	\$ 138.00
Ed Shea	Reimbursement	\$ 8.98
Betty Charette	ZBA/Clerk	\$ 10.20
vt league cities & towns	ZBA/Workshop	\$ 60.00
Mike Charette	Reimbursement/staples	\$ 29.67
		\$ 2,800.35

SELECTMEN:

  
Mike Charette 11/18/15

**These bills listed are exclusive of the payroll tax required to be paid**

11/05/15  
08:58 am

Town of Woodford Payroll  
Check Warrant Report #PR-10  
Period end date 10/01/15 to 10/31/15

Page 1 of 2  
Treasurer

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No								
CHARETTE, BETTY-JEAN	640.05	0.00	0.00	0.00	39.68	9.28	0.00	0.00	0.00	0.00	591.09	0.00	3417								
CHARETTE, BETTY-JEAN	10.20	0.00	0.00	0.00	0.63	0.15	0.00	0.00	0.00	0.00	9.42	0.00	3428								
Total of 2 items for 30C											600.51	0.00									
KINNEY, JAMES R.	170.00	0.00	0.00	0.00	10.54	2.47	0.00	0.00	0.00	0.00	156.99	0.00	3419								
KINNEY, JAMES R.	2438.15	0.00	0.00	211.40	151.17	35.35	59.25	0.00	0.00	0.00	1980.98	0.00	3432								
Total of 2 items for 77K											2137.97	0.00									
DOVITSKI, JOHN H.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3429								
RUTKOWSKI, GAIL K.	1000.00	0.00	0.00	38.33	62.00	14.50	11.83	0.00	0.00	0.00	873.34	0.00	3420								
HARRINGTON, SANDRA D.	56.10	0.00	0.00	0.00	3.48	0.81	0.00	0.00	0.00	0.00	51.81	0.00	3418								
SHEA, ED F.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3430								
WRIGHT, SUSAN C.	666.67	0.00	0.00	47.50	41.33	9.67	15.83	0.00	0.00	0.00	552.34	0.00	3421								
WRIGHT, SUSAN C.	164.15	0.00	0.00	0.00	10.18	2.38	0.00	0.00	0.00	0.00	151.59	0.00	3431								
Total of 2 items for WRIGHT											703.93	0.00									
											5473.62	0.00	297.23	339.37	79.37	86.91	0.00	0.00	0.00	4670.74	0.00

11/05/15  
08:58 am

Town of Woodford Payroll  
Check Warrant Report #PR-10  
Period end date 10/01/15 to 10/31/15

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Treasurer

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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To the Treasurer of Town of Woodford  
we hereby certify that there is due to the several persons whose  
names are listed hereon the sum against each name and that  
there are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*4,670.74  
Let this be your order for the payments of these amounts.

Board of Selectmen  
*[Signature]* 11/18/15  
Make Checks 11/18/15

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\_\_\_\_\_  
\_\_\_\_\_



11/05/15  
10:40 am

Town of Woodford Accounts Payable  
Check Warrant Report # AP-10 Current Prior Next FY Invoices  
For checks For Check Acct 01(GENERAL) 10/01/15 To 10/31/15

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Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
177	BCN TELECOMMUNICATIONS	21902981 phone	113.40	0.00	113.40	3424	10/14/15
22	EVANS INC	448390 notary seal	39.95	0.00	39.95	3425	10/14/15
18	VERMONT DEPARTMENT OF TAXES	PR-07/01/15 Payroll Transfer	15.82	0.00	15.82	3427	10/14/15
18	VERMONT DEPARTMENT OF TAXES	PR-08/03/15 Payroll Transfer	15.82	0.00	15.82	3427	10/14/15
18	VERMONT DEPARTMENT OF TAXES	PR-08/19/15 Payroll Transfer	21.31	0.00	21.31	3427	10/14/15
18	VERMONT DEPARTMENT OF TAXES	PR-09/04/15 Payroll Transfer	11.83	0.00	11.83	3427	10/14/15
18	VERMONT DEPARTMENT OF TAXES	PR-09/16/15 Payroll Transfer	15.83	0.00	15.83	3427	10/14/15
158	STAPLES	20722 supplies	51.36	0.00	51.36	3433	10/23/15
55D	JOHN DOVITSKI	420283 cemetery mowing	1890.00	0.00	1890.00	3434	10/23/15
133	BENNINGTON COUNTY SHERIFF'S DE	28343 sept. patrolling	943.50	0.00	943.50	3435	10/26/15
05	GMP GREEN MOUNTAIN POWER	10/08/2015 electric	54.13	0.00	54.13	3436	10/26/15
03	NEW ENGLAND NEWSPAPERS	0915125095 cls public notices	138.05	0.00	138.05	3437	10/26/15
62	BENNINGTON COUNTY REGIONAL COM	2015/2016 BCRC Approp. 2015/16	1875.00	0.00	1875.00	3440	10/26/15
57	BETTY JEAN CHARETTE	10/02/15 asistant treasurer	35.70	0.00	35.70	3423	10/02/15
19	BANK NORTH	PR-09/04/15 Payroll Transfer	347.05	0.00	347.05	20150930	10/09/15
19	BANK NORTH	PR-09/16/15 Payroll Transfer	161.22	0.00	161.22	20150930	10/09/15
Report Total			5,729.97	0.00	5,729.97		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*5,729.97  
Let this be your order for the payments of these amounts.

Board of Selectmen  
  
11/18/15  
  
Mike Charette 11/18/15

11/05/2015  
10:41 am

Town of Woodford Accounts Payable  
Check Warrant Report # TX-10 Current Prior Next FY Invoices  
For checks For Check Acct 08 (GENERAL) 10/01/2015 To 10/31/2015

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Treasurer

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
216	WOODFORD HOLLOW SCHOOL	2015 TAX	2015 taxes	208084.36	0.00	208084.36	1151 10/15/15
06	MOUNT ANTHONY UNION HIGH SCHOO	2015 TAX	2015 taxes	337598.11	0.00	337598.11	1152 10/15/15
Report Total			545,682.47	0.00	545,682.47		

To the Treasurer of Town of Woodford, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*545,682.47  
Let this be your order for the payments of these amounts.

Board of Selectmen

*[Signature]* 11/18/15

*Mike Charvat* 11/18/15

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